

Conference grant II 2024

Information about the call for proposals

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About the call for proposals

Background and purpose

Forte want to stimulate conferences where Swedish researchers can present and discuss research within our research areas. [Read more about Forte's fields of research »](#)

Focus of the call

The grant relates to financial support for arranging conferences hosted by a Swedish institution of higher education or scientific/scholarly organisation. The intention is to facilitate contacts and exchange of experience between researchers, and to contribute to the dissemination of research. The financial support is intended for national conferences held in Sweden, open to all researchers in the field. We encourage to include international elements (such as invited speakers or similar). However, international conferences and congresses are not financed via this call. Forte can contribute to the financing of Nordic conferences within our research areas. In these cases, the added value of the Swedish hosting must be made clear.

For network meetings, research workshops for small groups and work meetings, Forte's call for network grants is more suitable.

Grant type

Only one type of grant is available within this call: Conference grant.

Budget

For this call a budget of about SEK 3 million is available.

Number of applications

There is no limit to the number of applications per main applicant in this call.

Schedule

Call opens: 19 June 2024, at 10.00.

Call closes: 10 September 2024, at 14.00.

Decisions taken on funding: 11 November 2024

Decisions published: 12 November 2024

Project start: 1 December 2024

About the grant

One type of grant is available within this call for proposals: Conference grant.

Conference grants are financial support for conferences hosted by a Swedish institution of higher education or scientific/scholarly organisation. Forte announces conference grants twice a year.

Project duration

State one year in the application. All grants have a three-month period for utilisation after the project period, which means that there is a total of 15 months to arrange the conference.

Funding amounts

The amount granted may amount to a maximum of SEK 300,000.

Please note that all grant limits are including indirect costs (OH). Applications exceeding the specified grant limit (300,000 SEK) will be rejected.

Forte only finances costs for invited speakers (costs for travel, food, accommodation and a reasonable remuneration), grants for participation for doctoral students and for work with planning and implementation of the conference (working hours for planning and costs for premises, technology, digital invitations/programs, etc.). Refreshments of a simpler kind (excluding alcoholic beverages) may be included in the amount applied for from Forte. Incidental arrangements such as excursions are costs that may not be included in the amount applied for.

Costs that are not covered by Forte's appropriations will be cancelled. If there is no clear information about what kind of costs the amount applied for is to cover, cost items may be deleted or the application rejected in its entirety.

The conference must be held within 15 months from the start of the project, be arranged in Sweden and with at least 40 participants.

Staffing

You are sole applicant for this grant type. You may not invite participating researchers to join the application.

Eligibility requirements*Doctoral degree*

To apply for a grant under this call for proposals, you must have obtained a doctoral degree no later than the closing date of the call for proposals.

Reporting for previous grants

The main applicant must have submitted the final report for any previously approved grants from Forte within the reporting deadline. This only applies to grants where the deadline for final reporting has passed. Any previously granted extensions of project duration, and consequently of reporting deadlines, will be taken into account.

Before you apply

Checklist

Before starting your application, please read this document and ensure that the following conditions are fulfilled:

- The main applicant and any participating researchers included in the application have created personal accounts in the [Prisma application system](#)
- The main applicant and any participating researchers included in the application have stored their CV and details of their publications in their respective personal accounts
- The administrating organisation for the grant has an organisational account in Prisma and has been approved as an administrating organisation at Forte. [Forte's criteria for administrating organisations »](#)

Principle of public access to official records

According to Swedish law, your application is considered a public document once it has been submitted to Forte. This means that anyone can request and read your application. Information may only be kept secret if it is covered by the secrecy provisions in the Public Access to Information and Secrecy Act (2009:400).

If your application is granted, abstracts in Swedish and English will be published in open project databases without a confidentiality assessment.

Translations of information in the call for proposals

Call texts, application forms and instruction texts are available in English translation, but in case of ambiguity in the translation, the Swedish versions take precedence.

Application

All applications are to be submitted via the [Prisma application and review system](#). Please bear in mind that it takes time to complete an application. Therefore, start the application process well in advance. You can start filling in your data, then save and continue at another time. Please note that the application cannot be submitted if any of the required data is missing.

What must be included in the application?

For information about the contents of your application, please see the document "Instructions for the application form" on the website for the call for proposals.

Language

Applications under this call for proposals may be written in Swedish or English.

Types of project participants

The person who creates the application in Prisma is the main applicant and is intended to be the project leader for the research. The project leader must be employed by the administrating organisation at the start of the project.

[Requirements for different types of participants »](#)

Participating administrators

The main applicant may invite a participating administrator to help them complete the application form. The administrator is not part of the project but has access to the draft application. A participating administrator cannot register the final version of an application and does not have access to the application once the final version has been registered in Prisma.

Review

All applications are prepared by an internal review panel at Forte. Based on the review panel's assessment, Forte's Director General decides which applications are to be approved.

The assessment focuses on the relevance of the conference to Forte's areas, the described benefits for researchers in the field and any other target groups, as well as the nature and reasonableness of the costs.

The different criteria have the same weight in the assessment. The extent to which the criteria are met is part of the review panel's overall assessment.

[Forte's processes for assessment and final decision »](#)

After the decision

Decision and statement

When a decision has been made in respect of your application, it will be published in your Prisma account. You will receive an email when the decision is published.

Terms and conditions for grants

In order to receive a grant from Forte, both the main applicant and the administrating organisation must sign the terms and conditions laid down in the call for proposals. The signing takes place in Prisma after a decision on the grant has been made. Forte's general terms and conditions apply to this call for proposals.

[Forte's general terms and conditions for grants »](#)

Open access

By accepting grants from Forte, the main applicant also accepts Forte's guidelines for publication with open access. Forte does not cover the costs of open access publication within the research grants we award. In cases where publication costs are included in the application, such costs will be deleted from any grant awarded.

[Forte's guidelines for publication with open access »](#)

Support and help

Forte has compiled the most frequently asked questions and answers regarding the application process. [Questions and answers about applying for grants »](#)

If you have any questions about the call for proposals or how to fill in the application form, please contact:

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