JPI MYBL 2024

Instructions for the Prisma application form
Project grants

General information

This call is only open to researchers who are Swedish partners in a consortium applying in JPI MYBL's call "Labour force shortages within the long-term care sector 2024". Information about the call and a link to the application system are available on the call's web page.

The entire consortium first applies in the call at the German Federal Ministry of Education and Research (BMBF). Only the Swedish part of the consortium project shall apply in Prisma as well. The project leader of the Swedish part of the consortium project is the main applicant in Prisma. Other participants in the Swedish part of the consortium project, that are named in the full application to BMBF, must be named as participating researchers in Prisma as well.

Prisma

The Swedish parts of the consortium need to submit their part of their application through the Prisma application and review system. For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- Prisma user manual »
- FAQ Prisma »
- Prisma support »

Before you apply

Before writing your application, make sure the following conditions are met:

- The main applicant and any participating researchers included in the application have created personal accounts in the application system Prisma
- The main applicant and any participating researchers have stored their CV and details of their publications in their respective personal accounts
- The administrating organisation of the grant has an organisational account in Prisma and has been approved as an administrating organisation at Forte. Forte's criteria for administrating organisations »
- You meet the requirements and conditions for applying as described in the text "Information about the call" on the web page for the call.

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Language

The applications will be assessed by an international review panel and your application should therefore be written in English (except for the fields where text in Swedish is required).

Character limitations

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting may be included which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

Overview

On this page of the application form you can see which parts of the application that are still missing mandatory information, either from you or your participating researchers. It also shows whether character limitations or other types of limitations have been exceeded.

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)
Project title in English (max 200 characters)
The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should be formulated with care.

Project acronym (max 128 characters)
Write the acronym of the project.

Previous Forte grant ref. number
If Forte has funded all or parts of your research described above, please state the reference number.

Abstract in Swedish (max 2 500 characters)
Abstract in English (max 2 500 characters)
The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract. If your application is granted, the abstracts in Swedish and English will be published in open project databases without a confidentiality assessment.

Project time

Enter the time frame for your project.

Subject classifications

Collaboration countries

Select countries where any collaborative partners operate. Forte's principles on international collaborations »

Keywords

Provide 1-5 keywords for your project.

Forte's main and subareas

Choose a suitable main subject area and a subarea for your application. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Forte reserves the right to reclassify your application.

Forte's areas of coordination

Forte is national coordinator for research in five research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Forte reserves the right to reclassify your application.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels.

Sustainable development goals

Classify your application according to the United Nations' Sustainable Development Goals. You can choose a maximum of three goals. The United Nations' sustainable development goals »

Ethics

Ethical considerations (max 2 500 characters)

Address the ethical aspects of the research and how any ethical issues will be handled. Comment if the project will be submitted to the Swedish Ethical Review Authority or has received ethical approval. The Ethical Review Authority »

Project description

PDF uploader
Upload a PDF of the consortium application generated in JPI MYBL's application portal at the German Federal Ministry of Education and Research.

Budget
Give an account of how you plan to use the funds that you are applying for. Total budget must not exceed SEK 4,5 million SEK (including indirect costs). You may apply for a maximum of SEK 1,5 million per year. Costs that fall outside of the project time span are not eligible and should not be entered into the form.

Activity level and cost categories

Activity level in the project
Enter the estimated activity level in percentage of full-time employment for all personnel in the project. The time set aside for each person must be adapted to the persons' project tasks. The main applicant has the scientific responsibility for the project as well as being the project leader and is therefore expected to be active in the project throughout the entire grant period. The activity level should also be specified for persons that will not be salaried through the project. If additional personnel will be recruited at a later stage and therefore cannot be named in the application, it is possible to enter "to be recruited" in the name field.

Salaries including social fees
Enter salary costs/estimated salary costs including social fees for all personnel who will be salaried through the project. Salary costs should also be specified for not yet employed personnel.

Running costs
Specify what is applied for concerning running costs and justify the costs in the text field "Explanation of total budget". The costs estimation should be as accurate as possible. Create and name entries in the table so that it is clear what the grant will be used for.

It is not allowed to include publication costs for open access publication of research articles in the application. Forte's guidelines for publication with open access »

Costs that are not included in the indirect costs (OH), such as premises as well as equipment and material needed specifically for the project, must be specified and justified in the text field "Explanation of total budget". If the equipment is to be used outside of the project, only costs that correspond to the use during the project life span may be applied for. If the equipment is regarded an investment, you can only apply for depreciation costs. You cannot include costs for the purchase of personal computers or other normal office equipment in the application as these are expected to be covered by the indirect costs.

Government organisations report their costs excluding VAT. For non-governmental organisations, Forte only reimburses VAT that constitutes a real cost for the project. The same applies to foreign organisations.

Total budget
Everything entered in the tables "Salaries including social fees" and "Running costs" is automatically summarised in the table "Total budget".

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Explanation of total budget (max 3 000 characters)
Write a short specification and explanation of salary costs and other costs within the project.

Other funding

Other funding for this project
If you have applied for or received funding for similar costs and purposes from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. When the call closes, your application will automatically be sent to your administrating organisation who must then sign the application in Prisma within 7 days. If your HEI/research organisation is missing as a choice in Prisma, it means they have not been approved as an administrating organisation and must apply to become one. Forte's criteria for administrating organisations »

Participants

Participating researchers

The main applicant can invite participating researchers to the application. Participating researchers are researchers with a doctoral degree whose participation is essential for the realisation of the planned research. They do not need to be employed by a Swedish organisation. All participating researchers must open personal accounts in Prisma and add their CV and the publications they want to use in the application. They also have to agree to their participation in the project before the call closes. If an invited researcher

has not responded to the invitation in Prisma, the application cannot be submitted. Encourage your colleagues to open an account in Prisma well ahead of the call closing.

Participating administrators

The main applicant can invite a participating administrator to help them complete the application form. The administrator is not part of the project but has access to the draft application. A participating administrator cannot register the final version of an application and does not have access to the application once the final version has been registered in Prisma.

CV

All CV details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, import CV data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons (5 for participating researchers)
- 5 research grants awarded in competition (3 for participating researchers)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, each researcher imports publications from their personal account. The purpose of these publications is to support the research competence of the project leader and participating researchers. Applications are limited to ten publications per main applicant and five per participating researcher.

Register

Register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact**:**

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