

Enhancing well-being for the future 2023

Instructions for the Prisma application form Project grant step 2

General information

This call is only open to researchers who are Swedish partners in a consortium applying in NORFACE/CHANSE's call "Enhancing well-being for the future 2023", and that was accepted onto step 2 of the call. Information about the call and a link to the application system are available on [the call's web page](#).

The entire consortium submits its full application in CHANSE's application portal EPSS. Only the Swedish part of the consortium project shall apply in Prisma as well. The project leader of the Swedish part of the consortium project is the main applicant in Prisma. Other participants in the Swedish part of the consortium project, that are named in the application to NORFACE/CHANSE, must be named as participating researchers in Prisma as well.

Prisma

The Swedish partners of the consortium need to submit their part of the application through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual »](#)
- [FAQ Prisma »](#)
- [Prisma support »](#)

Before you apply

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- All participating researchers have created personal accounts in Prisma
- Each participating researcher has stored personal data, CV and publications on their accounts
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte. [Forte's criteria for administrating organisations »](#)
- You meet the requirements and conditions for applying as described in the text "Information about the call" on the [web page for the call](#)

Language

The applications will be assessed by an international review panel and your application should therefore be written in English (except for the fields where text in Swedish is required).

Character limitations

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

Instructions for the application form**Overview**

On this page of the application form you can see which parts of the application that are still missing mandatory information, either from you or your participating researchers. It also shows whether character limitations or other types of limitations have been exceeded.

Basic information**Project title and abstract**

Project title in Swedish (max 200 characters)

Project title in English (max 200 characters)

Do not change your previous answer.

Project acronym (max 128 characters)

Do not change your previous answer.

Project number in the CHANSE portal EPSS (max 128 characters)

Do not change your previous answer.

Previous Forte grant ref. number

If Forte has funded all or parts of your research described above, please state the reference number.

Abstract in Swedish (max 2 000 characters)

Abstract in English (max 2 000 characters)

The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Do not change your previous answer.

Subject classifications

Wellbeing 2023 topics

Do not change your previous answer.

Collaboration countries

Do not change your previous answer.

Keywords

Do not change your previous answer.

Forte's main and subareas

Do not change your previous answer.

Alternative subarea

Do not change your previous answer.

Forte's areas of coordination

Do not change your previous answer.

SCB codes

Do not change your previous answer.

Sustainable development goals

Do not change your previous answer.

Ethics

Ethical considerations (max 2 000 characters)

Address the ethical aspects of the research and how any ethical issues will be handled. Comment if the project will be submitted to the Swedish Ethical Review Authority or has received ethical approval. [Ethical Review Authority »](#)

Project application

PDF uploader

Upload a PDF of the full consortium application generated in CHANSE's application portal EPSS. This can be done a few days after application deadline for step 2 of the NORFACE/CHANSE call.

Budget

Give an account of how you plan to use the funds that you are applying for. The annual budget must not exceed SEK 2 million. For a two-year project you can apply for a maximum of SEK 4 million, and for a three-year project you can apply for a maximum of SEK 6 million (including indirect costs). Costs that fall outside of the project time span are not eligible and should not be entered into the form.

Activity level and cost categories

Activity level in the project

Enter the estimated activity level in percentage of full-time employment for all personnel in the project. The time set aside for each person must be adapted to the persons' project tasks. The main applicant has the scientific responsibility for the project as well as being the project leader and is therefore expected to be active in the project throughout the entire grant period. The activity level should also be specified for persons that will not be salaried through the project. If additional personnel will be recruited at a later stage and therefore cannot be named in the application, it is possible to enter "to be recruited" in the name field.

Salaries including social fees

Enter salary costs/estimated salary costs including social fees for all personnel who will be salaried through the project. Salary costs should also be specified for not yet employed personnel.

Running costs

Specify what is applied for concerning running costs and justify the costs in the text field "Specification of total budget". The costs estimation should be as accurate as possible. Create and name entries in the table so that it is clear what the grant will be used for.

It is not allowed to include publication costs for open access publication of research articles in the application. [Forte's guidelines for publication with open access »](#)

Costs that are not included in the indirect costs (OH), such as premises as well as equipment and material needed specifically for the project, must be specified and justified in the text field "Specification of total budget". If the equipment is to be used outside of the project, only costs that correspond to the use during the project life span may be applied for. If the equipment is regarded an investment, you can only apply for depreciation costs. You cannot include costs for the purchase of personal computers or

other normal office equipment in the application as these are expected to be covered by the indirect costs.

Government institutions calculate their costs excluding VAT. For non-governmental organisations, Forte only reimburses VAT that constitutes a real cost for the project. The same applies to foreign organisations.

Total budget

Everything entered in the tables “Salaries including social fees” and “Running costs” is automatically summarised in the table “Total budget”.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Specification of total budget (max 3 000 characters)

Write a short specification and explanation of salary costs and other costs within the project.

Other funding

Other funding for this project

If you have applied for or received funding for similar costs and purposes from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. When the call closes, your application will automatically be sent to your administrating organisation who must then sign the application in Prisma within 7 days. If your HEI/research organisation is missing as a choice in Prisma, it means they have not been approved as an administrating organisation and must apply to become one. [Forte's criteria for administrating organisations »](#)

Participating researchers

Invite participating researchers here. Participating researchers are researchers with a doctoral degree whose participation is essential for the realisation of the planned research. They do not need to be employed by a Swedish university or college. All participating researchers must open personal accounts in Prisma and add their CV and the publications they want to use in the application. They also have to agree to their participation in the project before the call closes. If an invited researcher has not

responded to the invitation in Prisma, the application cannot be submitted. Encourage your colleagues to open an account in Prisma well ahead of the call closing.

CV

All CV and publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, import CV-data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons (5 for participating researchers)
- 5 research grants awarded in competition (3 for participating researchers)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, each researcher imports publications from their personal account. The purpose of these publications is to support the research competence of the project leader and participating researchers. Applications are limited to ten publications per main applicant and five per participating researcher.

Register

Register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

Aiga Giangiacomo, Research officer, aiga.giangiacomo@forte.se