Starting grants 2024

Instructions for the Prisma application form

General information

Prisma

All applications are submitted through the Prisma application and review system. For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- Prisma user manual »
- FAQ Prisma »
- Prisma support »

Staffing

You are the sole applicant for this grant type. You cannot invite participating researchers to the application.

Before you apply

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored personal data, CV and publications on your account
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte. Forte's criteria for administrating organisations »
- You meet the requirements and conditions for applying as described in the text "Information about the call" on the web page for the call

Language

The applications will be assessed by a review panel consisting of Nordic researchers and community representatives with knowledge of Swedish conditions. The application can be written in Swedish or English.

Character limitations

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting may be included which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not

match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

Images

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

Overview

On this page of the application form you can see which parts of the application that are still missing mandatory information. It also shows whether character limitations or other types of limitations have been exceeded.

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)
Project title in English (max 200 characters)
The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should be formulated with care.

Abstract in Swedish (max 2 500 characters)
Abstract in English (max 2 500 characters)
The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract. The abstract should be structured with the following subheadings:

- **Research problem and specific questions (Swe: Frågeställning)**
  Describe the general research problem and specific questions of the project, including potential sub-questions. Briefly describe how the research problem and specific questions correspond to existing knowledge and research.
- **Data and method (Swe: Data och metod)**
  Describe the data sets and methods that will be used within the project and state in what way they are best suited for answering the problem statement.
- **Societal relevance and utilisation (Swe: Samhällsrelevans och nyttiggörande)**
  Briefly describe the societal challenges that the project addresses and how the project results could contribute to ameliorating or solving these challenges.
- **Plan for project realisation (Swe: Genomförande)**
  Briefly describe how the project will be conducted and justify the various cost categories stated in the project budget in a summary form.

Time plan

Enter the time frame for your project.

Subject classifications

Keywords

Provide 1-5 keywords for your project.

Forte's main and subareas

Choose a suitable main subject area and a subarea for your application. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Forte reserves the right to reclassify your application.

Forte's areas of coordination

Forte is national coordinator for research in five research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Forte reserves the right to reclassify your application.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels.

Sustainable development goals

Classify your application according to the United Nations' sustainable development goals. You can choose a maximum of three goals. The United Nations' sustainable development goals »

Project description

Project description

Purpose, research questions, theoretical framework, background and the originality of the project (max 10 000 characters)

Provide a description of the project's purpose, specific research questions and background. Write a brief literature review and describe the project's originality and added value in relation to previous research in the area. Also describe the theoretical starting points for the project. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other, the results of the previous research and the contribution of the new project. The research referred to does not need to be funded by Forte.

Previous Forte grant ref. number
If Forte has funded all or parts of your research described above, please state the reference number.

Study design, empirical material and methods for data collection and analysis (max 10 000 characters)
Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

Work plan (max 7 500 characters)
Clearly describe what is going to be done and how the work will be organised. The work plan should contain information about any support staff, if relevant in the project, including the persons' project tasks. Cooperation with researchers outside of the project is described here. The work plan should be detailed enough that reviewers can assess the feasibility of the project.

Image uploader (max 4 MB/image)
Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Expected benefits of the starting grant

Expected benefits of the starting grant for the applicant, the host department and the research area (max 3 000 characters)
Outline how the experience and knowledge gained during the starting grant period will benefit you as a researcher, the host department and the development of the research field.

Societal relevance and utilisation

Relevance to the wider community (max 2 000 characters)
Describe the relevance of the project to identified societal needs by accounting for the societal challenges to which the research relates and how the research intends to help to address these challenges. Also describe and justify the need for the research to the research stakeholders.

Benefit for the wider community (max 2 000 characters)
Describe how the research is expected to lead to short or long-term benefits for the research stakeholders, and how this benefit is intended to be promoted. Discuss possible target groups and describe the actors to be involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc.

Plan for collaboration with the wider community

Is collaboration with the wider community included in the project?
State if collaboration with actors outside of the scientific community is planned within the project.

If yes, answer the three questions below about the planned collaboration. If no, leave the three questions below blank and justify your answer in the text field "Collaboration with the wider community".

[Forte's perspective on collaboration in research »](#)

Extent of collaboration
Specify to what extent collaboration is part of the project.

Part/s of the research process with collaboration activities
Specify in what part/s of the research process collaboration activities are included. You can choose more than one alternative.

Does the project budget include costs for collaboration?
State yes or no. Enter these costs in the designated table on the page Budget. Describe and justify the costs in the text field "Explanation of total budget".

Collaboration with the wider community (max 2 000 characters)
If collaboration activities are part of the research project, describe the project's planned collaboration with relevant actors outside of the scientific community (such as users, patients, practitioners, professions, policymakers). Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Describe the relevance of the collaboration and describe expected effects. Account for any previous experience of collaboration or co-creation. If collaboration activities are not part of the research project, explain your answer.

Communication of research results (max 2 000 characters)
Describe how information about the project and its results are to be disseminated within and outside the scientific community (such as in academic and/or popular science articles, books, seminars, workshops, training materials). Describe which audiences will be included in the research dissemination.

Additional project information

Multidisciplinarity and interdisciplinarity

Multidisciplinary and/or interdisciplinary approach (max 1 500 characters)
Describe how the project is multi- and/or interdisciplinary, if such an approach is applicable. If so, also describe in what way these perspectives contribute to the project.

Sex and gender perspectives in the content of the research

Is a sex or gender perspective applicable for your project?
State yes or no.

Explain your answer (max 1 500 characters)
Explain your answer and describe how this is considered in the application.

Ethics

Ethical considerations (max 1 500 characters)
Address the ethical aspects of the research and how any ethical issues will be handled. Comment if the project will be submitted to the Swedish Ethical Review Authority or has received ethical approval. The Ethical Review Authority »

International collaboration (optional)

Collaboration countries
Select countries where any collaborative partners operate.
Forte's principles on international collaborations »

References

References for the application (max 5 000 characters)
State references used in the application. List publications intended to support your research competence on the page Publications.

Doctoral degree

Your doctoral thesis

Title of the doctoral thesis
Write the title of your doctoral thesis.

Academic field of the doctoral thesis
Fill in the academic field of your doctoral thesis, for example sociology.

Summary of the doctoral thesis (max 7 500 characters)

Summarise your doctoral thesis. If the doctoral thesis is a compilation thesis, start off with a list covering the various pieces of work including information about authors and publication status (with name of the journal if accepted).

Eligibility requirements

Doctoral degree certificate (issued outside of Sweden)

Attach a degree certificate if you have a doctoral degree that was issued outside of Sweden. If your degree is issued in Sweden, you must instead validate it against Ladok in your personal account in Prisma (and leave this field empty).

Deductible time

Specify any breaks you have had in your active research time between the date of the doctoral degree and the closing date of the call, caused by any of the grounds approved by Forte. You should enter the break calculated as full-time and rounded to the nearest full calendar month. For the absence to count as a calendar month, it needs to be at least 14 days, otherwise it is rounded down (i.e. 0-13 days of absence does not entitle to claim deductible time or are rounded down while 14-31 days of absence are rounded up to one month's absence, etc.). You can add up single days of absence.

Forte's guidelines for deductible time »

Stay abroad

Will you conduct all or parts of your project outside of Sweden?

Indicate yes or no. If yes, provide information about the host country and department.

Host department

If you plan to carry out all or part of your project outside of Sweden, click 'Add' and enter the information in the table. If you intend to conduct the project at several departments outside of Sweden, add a new entry for each host department.

Host country

Enter the country where you plan to carry out all or part of your project.

Host university

Enter the university from which you plan to carry out your project in the selected host country.

Number of months at host department

Enter the length of time you plan to spend at this host department. This must be entered in full months.

Department at host university

Enter the department at the university in the chosen host country where you plan to carry out your project.

Host department commitment

Attach a certificate of the foreign host department's commitments here. Please note that only one document can be uploaded, and this must be in PDF format. If you wish to attach several certificates, you must combine them into a single document. It must be signed by the head of department or equivalent. The certificate must contain the following parts:

- The name of the host department
- The name of the applicant and the time period of the visit
- How the applicant's proposed research project fits into the research and expertise of the department and/or research team involved
- A description of the applicant's proposed role in the department and/or in the research team
- How the department will fulfil the applicant's need for premises, equipment and other infrastructure
- How the research environment will support the development of the applicant's scientific career, networks and competence

Funding of additional expense allowance

When staying abroad, Forte will grant funding for additional expense allowance ("merkostnadstillägg") for you, an accompanying cohabiting partner, as well as for children under the age of 19 for whom you have an obligation to provide. Do not include the requested funding of additional expense allowance in your stated budget. Forte will contact you after grant decisions have been made if further information is needed.

Are you seeking funding for additional expense allowance?

State yes or no. If yes, answer the following questions about any accompanying family members. If no, continue to the page Budget.

Accompanying cohabiting partner

State whether you have an accompanying cohabiting partner or not.

Number of accompanying children under the age of 19

Enter the number of accompanying children under the age of 19 for whom you have an obligation to provide.

Preliminary calculation of additional expense allowance

Make a preliminary calculation of your additional expense allowance. This is calculated according to principles set up by the Swedish Agency for Government Employers and is adjusted to the cost situation in each specific country. Guidelines for additional expense allowance (in Swedish) »

Travel arrangements and time periods (max 2 000 characters)
Describe preliminary travel arrangements and which time periods family members intend to accompany.

Funding of increased accommodation costs while residing abroad

Are you seeking funding for increased accommodation costs while residing abroad?
State yes or no. If yes, answer the following questions. If no, continue to the page Budget.

Preliminary calculation of increased accommodation costs while residing abroad
Make a preliminary calculation of your increased accommodation costs. Your calculation of the requested funding must be based on actual increased accommodation costs associated with your stay abroad. Potential indirect costs are calculated according to the model used by your department. Do not include the requested funding of increased accommodation costs in your stated budget. Forte will contact you after grant decisions have been made if further information is needed.

Rationale for the requested funding for increased accommodation costs while residing abroad (max 2 000 characters)
Describe and justify the requested funding for your increased accommodation costs.

Budget
Give an account of how you plan to use the funds that you are applying for. Total budget must not exceed SEK 1 250 000 (including indirect costs). Costs that fall outside of the project time span are not eligible and should not be entered into the form. Please note that as main applicant you must have an activity level of at least 50 % of full time and the salary should mirror the activity level. Costs relating to funding of additional expense allowance and/or increased accommodation costs must not be reported on this page.

Activity level and cost categories

Activity level in the project
Enter the estimated activity level in percentage of full-time employment. The time set aside for you and potential support staff must be adapted to the project tasks. You have the scientific responsibility for the project as well as being the project leader and are therefore expected to be active in the project throughout the entire grant period. Support staff may be included to a lesser extent as needed. The activity level should also be specified for persons that will not be salaried through the project. If additional support staff will be recruited at a later stage and therefore cannot be named in the application, it is possible to enter "to be recruited" in the name field.

Salaries including social fees

Enter salary costs/estimated salary costs including social fees for all personnel who will be salaried through the project. Salary costs should also be specified for not yet employed personnel.

Running costs

Specify what is applied for concerning running costs and justify the costs in the text field "Explanation of total budget". The costs estimation should be as accurate as possible. Create and name entries in the table so that it is clear what the grant will be used for.

It is not allowed to include publication costs for open access publication of research articles in the application. Forte's guidelines for publication with open access »

Costs that are not included in the indirect costs (OH), such as premises as well as equipment and material needed specifically for the project, must be specified and justified in the text field "Explanation of total budget". If the equipment is to be used outside of the project, only costs that correspond to the use during the project life span may be applied for. If the equipment is regarded an investment, you can only apply for depreciation costs. You cannot include costs for the purchase of personal computers or other normal office equipment in the application as these are expected to be covered by the indirect costs.

Government organisations report their costs excluding VAT. For non-governmental organisations, Forte only reimburses VAT that constitutes a real cost for the project. The same applies to foreign organisations.

Total budget

Everything entered in the tables "Salaries including social fees" and "Running costs" is automatically summarised in the table "Total budget".

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Explanation of total budget (max 2 500 characters)

Write a short explanation of salary costs and other costs within the project.

Other funding

Other funding for this project

If you have applied for or received funding for similar costs and purposes, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. When the call closes, your application will automatically be sent to your administrating organisation who must then sign the application in Prisma within 7 days. If your HEI/research organisation is missing as a choice in Prisma, it means they have not been approved as an administrating organisation and must apply to become one. [Forte's criteria for administrating organisations »](#)

Review panels

Choose between the review panels Health, Working life and Welfare depending on which group you consider to be best suited for your application. Forte reserves the right to reallocate your application to another review panel.

Participants

Participating researchers

For the starting grant, you cannot invite participating researchers.

Participating administrators

The main applicant can invite a participating administrator to help them complete the application form. The administrator is not part of the project but has access to the draft application. A participating administrator cannot register the final version of an application and does not have access to the application once the final version has been registered in Prisma.

CV

All CV and publication details are stored on your personal account. Under this heading, import CV-data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons
- 5 research grants awarded in competition
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, you import publications from your personal account. The purpose of these publications is to support your research competence. Applications are limited to ten publications.

Register

Register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact etableringsutlysning@forte.se.