

## Postdoc grants 2022 - outgoing

### Instructions for the Prisma application form Postdoc grants - outgoing

#### General information

This grant type is intended for researchers in Sweden who wish to spend their postdoc period abroad.

The applications will be assessed by a review panel consisting of Nordic researchers and Swedish representatives of the public with knowledge of Swedish conditions.

Since applications are reviewed by Nordic experts, your application should be written in English. If the application is submitted in Swedish, the quality of the assessment may be compromised. Forte is not responsible for the quality of any translations.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under "Project description and relevance"). Include a visible reference inside the images so that you may reference them in the text.

#### Prisma

All applications are submitted through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [FAQ Prisma](#)
- [Prisma support](#)

#### Before you apply

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored personal data, CV and publications on your account
- Your Swedish administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte

- You meet the terms and conditions described in the text "Information about the call" on the [web page for the call](#)

## Basic information

### Project title and abstract

*Project title in Swedish (max 200 characters)*

*Project title in English (max 200 characters)*

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

*Abstract in Swedish (max 2 000 characters)*

*Abstract in English (max 2 000 characters)*

The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

### Time plan

Outgoing postdoc grants are granted for two years.

### Subject classifications

*Keywords*

Provide 1-5 keywords for your project.

*Forte's main and subareas*

Choose a suitable main subject area and a subarea for your application. Forte reserves the right to reclassify your application.

*Alternative subarea*

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Forte reserves the right to reclassify your application.

*Forte's areas of coordination*

Forte is the national coordinator of research in five research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option "no coordination area". Forte reserves the right to reclassify your application.

*SCB codes*

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels.

*Sustainable development goals*

Classify your application according to the United Nations' Sustainable Development Goals. You can choose a maximum of three goals. [Read more about the Sustainable Development Goals »](#)

**Project description and relevance****Project description***Purpose, research questions, theories, background and the originality of the project (max 7 500 characters)*

Provide a description of the project's purpose and specific research questions. Write a brief literature review and describe the project's originality and added value in relation to previous research in the area. Describe also the theoretical starting points for the project. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

*Previous Forte grant ref. number*

If Forte has funded all or parts of your research described above, please state the reference number.

*Study design, methods for data collection and analysis (max 7 500 characters)*

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

*Work plan (max 5 000 characters)*

Describe clearly what is going to be done and how the work will be organised. Cooperation with other researchers outside of the project group is also to be described here. The work plan should be detailed enough that reviewers can assess the feasibility of the project.

*Host country*

Choose the country where you plan to spend your postdoc period.

*Expected benefits of the postdoc period for the applicant, the host department and the research area (max 4 000 characters)*

Outline how the experience and knowledge gained by the postdoc period will benefit you as a researcher, the host department and the development of the research field.

*Image uploader (max 4 MB/image)*

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

## Relevance

*Relevance in relation to societal needs and Forte's areas of responsibility (max 2 000 characters)*

Comment on the relevance of the project to identified societal needs and Forte's areas of responsibility.

*Engagement with end users (max 2 000 characters)*

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

*Utilisation and communication of research results (max 2 000 characters)*

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

## Additional project information and eligibility

### References and ethics

*References for the application (max 5 000 characters)*

State references used in the application. List publications intended to support your research competence under the page Publications.

*Ethical considerations (max 1 500 characters)*

Comment if the project lacks ethical problems, needs certain ethical considerations, will be submitted to the Swedish Ethical Review Authority or has received ethical approval. Comment on why the project needs or does not need ethical review. [Read more about the Ethical Review Authority »](#)

### Sex and gender perspectives in the content of the research

*Is a sex or gender perspective applicable for your project?*

State yes or no.

*Explain your answer (max 2 000 characters)*

If yes, explain your answer, and describe also how you take sex and gender perspectives into account in the project description. If you state yes, but still choose not to include it in your project description, you will need to explain this here. If no, explain your answer.

## **International collaborations (optional)**

### *Collaboration countries*

If relevant, select countries that you collaborate with in the proposed project. [Read more about Forte's principles on international collaborations »](#)

## **Eligibility**

### *Date of obtained doctoral degree*

Fill in the date that you received your doctoral degree, i.e., the date your degree certificate was issued. If you have deductible time, check the box "I have deductible time" and send a certificate to [forte@forte.se](mailto:forte@forte.se). For information on eligibility requirements and deductible time, see the document "Information about the call" on the [web page for the call](#)

### *Title of the doctoral thesis*

Write the title of your doctoral thesis.

### *Academic field of the doctoral thesis*

Fill in the academic field of your doctoral thesis, for example Sociology.

### *Summary of the doctoral thesis (max 7 500 characters)*

Summarise your doctoral thesis. If the doctoral thesis is a compilation thesis, start off with a list covering the various pieces of work including information about authors and publication status (with name of the journal if accepted).

## **Certificates**

### *Certificate of doctoral degree*

Attach a certificate of your doctoral degree.

### *Host department commitment*

Attach a certificate of the foreign host department's commitment here. It should be signed by the head of the department or equivalent. The certificate must contain the following:

- The name of the host department
- The name of the applicant and the time period of the postdoc visit
- How the applicant's proposed research fits into the research and expertise of the department or research team involved
- A description of the applicant's proposed role in the research team and/or in the department
- How the department will fulfil the applicant's need for premises, equipment and other infrastructure
- How the research environment will support the development of the applicant's scientific career, networks and competence.

## Accompanying family members

This call offers an additional grant for accompanying family members. This family allowance is limited to SEK 50 000 per accompanying family member and year and should be included in the “Running costs” table under the page “Budget”. Here you provide names and birth dates for all accompanying family members. Eligible accompanying family members are:

- Partner
- Minor children

## Budget

Outgoing postdoc grants are for two years.

### Running costs and total budget

#### *Running costs*

Outgoing postdoc grants have a fixed amount of SEK 1 150 000 per year for two years. Create the post “**Outgoing postdoc grant**” and enter 1 150 000 for 2023 and 1 150 000 for 2024.

If you have accompanying family members, create the post “**Accompanying family members**” and enter 50 000 per person and year. For example, if you bring two family members, enter 100 000 for 2023 and 100 000 for 2024. See the heading “Accompanying family members” below for more information.

#### *Total budget*

Everything entered in the table “Running costs”, is automatically summarised in this table. Do not enter anything in this table. Indirect costs (OH) are expected to be covered by the outgoing postdoc grant entered above. The total budget **excluding grant for accompanying family members** must be SEK 2 300 000.

## Other funding

#### *Other funding for this project*

If you have applied for or received funding for this project from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

## Publications uploaded in PDF-format (optional)

### PDF uploader for publications in PDF-format (optional)

If you have trouble uploading your publication data from your personal account in Prisma into the application, you may use the form “**Template for publication list in PDF format**” on the [web page for the call](#). The form must be uploaded in a PDF-format under this heading. Applications are limited to ten publications per main applicant.

## **Administrating organisation**

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation. When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application in Prisma within 7 days.

## **Review panels**

Choose between the review panels Postdoc Health, Postdoc Working life and Postdoc Welfare depending on which group you consider to be best suited for your application. Forte reserves the right to reallocate your application to another review panel.

## **Participating researchers**

For the outgoing postdoc grant, you cannot invite participating researchers.

## **CV**

All CV and publication details for applicants are stored on the researcher's personal account. Under this heading, import CV-data from the personal account. The following limitations apply:

### **Educational history**

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

### **Professional history**

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

### **Merits and awards**

- 3 associate professorships
- 10 supervised persons
- 5 research grants awarded in competition
- 3 awards and distinctions
- 3 other merits

### **Intellectual property**

- 3 intellectual properties

**Publications**

Under this heading, you import publications from your personal account. The purpose of these publications is to support your research competence. Applications are limited to ten publications per applicant.

*If publications are imported from the personal account in Prisma, the PDF uploader under the heading “Publications uploaded in PDF-format (optional) should not be used.*

**Check and register**

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

**Contact information**

If you have any questions about the call or how to fill in the application form, please contact [postdokutlysning@forte.se](mailto:postdokutlysning@forte.se)