

The annual open call for proposals 2021

Instructions for the Prisma application form Project grant step 2

General information

If you have been notified that your outline has been accepted, you now have the opportunity to submit a full application. You can access the decision in Prisma under the tab “Applications and grants”, page “Applications”.

Click on the outline reference number to open the application form. The information that you entered into the outline has automatically been copied into the full application form, where you make changes.

The applications can be written in Swedish or English.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

Prisma

All applications are submitted through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)

Project title in English (max 200 characters)

Do not change your previous title.

Abstract in Swedish (max 2 000 characters)

Abstract in English (max 2 000 characters)

The abstract should provide an informative description of the project. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Project grants in this call are sought for either two or three years.

Subject classifications

Keywords

Provide 1–5 keywords for your project.

Forte's main and subareas

Do not change your previous classification.

Alternative subarea

Do not change your previous classification.

Forte's areas of coordination

Do not change your previous classification.

SCB codes

Do not change your previous classification.

Sustainable development goals

Do not change your previous classification.

Project description and relevance

Project description

Purpose, research questions, theories, background and the originality of the project (max 20 000 characters)

Describe the project's purpose, specific research questions, background and originality. Write a brief literature review and analysis of the theoretical starting points and describe the project's added value in relation to previous research in the area. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

Previous Forte grant ref. number

If Forte has funded all or parts of your research described above, please state the reference number.

Study design, methods for data collection and analysis (max 20 000 characters)

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

Work plan (max 15 000 characters)

Clearly state what is to be done and how the work will be organised. The work plan should contain information about the staffing of the project, including details of the persons' project tasks. Collaboration with other researchers outside of the project group is described here. The work plan should be detailed enough that reviewers can assess the feasibility of the project.

Image uploader (max 4 MB/image)

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Relevance

Relevance in relation to societal needs and Forte's areas of responsibility (max 2 500 characters)

Comment on the relevance of the project to societal needs and Forte's areas of responsibility.

Engagement with end users (max 2 500 characters)

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

Utilisation and communication of research results (max 2 500 characters)

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

Other project information

Sex and gender perspectives in the content of the research

Is a sex or gender perspective applicable for your project?

State yes or no.

Explain your answer (max 2 500 characters)

If yes, please explain your answer, and describe also how you take sex and gender perspectives into account in the project description. If you say yes, but still choose not to include it in your project description, you will need to explain this here. If no, please explain your answer. Please note that we are not asking for information on the research group's composition in terms of sex.

Interdisciplinarity and multidisciplinary

Interdisciplinary and/or multidisciplinary approach (max 2 500 characters)

Describe the disciplines involved in the project and how the project is inter- or multidisciplinary.

Ethics

Ethical considerations (max 2 000 characters)

Comment if the project lacks ethical issues, needs certain ethical considerations, will be submitted to the Swedish Ethical Review Authority or has received ethical approval. Comment on why the project needs or does not need ethical review.

[Read more about the Ethical Review Authority »](#)

References

References for the application (max 7 000 characters)

State references used in the application. List publications intended to strengthen your research competence under the page Publications.

Budget

Project grants are sought for two or three years. Give an account of how you plan to use the funds that you are applying for. Total budget may not exceed SEK 3 million (including indirect costs) for two-year projects and SEK 5 million (including indirect costs) for three-year projects.

Cost categories and total budget

Dedicated time for this project

Enter work effort/estimated work effort as a percentage of full time per year for all personnel in the project. The work effort should also be specified for persons that will not be salaried through the project.

Salaries including social fees

Enter salary costs/estimated salary costs including social fees for all personnel who will be salaried through the project. Salary costs should also be specified for not yet employed personnel.

Running costs

Specify what is applied for concerning running costs. Examples are travel costs, minor consultant work, literature searches, data costs, scientific publication or planned efforts for knowledge dissemination. This also includes costs for premises not included in the indirect costs as well as equipment and material needed to be purchased specifically for the project. This means equipment not normally available at the institution (or equivalent). If the equipment is to be used outside the project, only costs that correspond to the use in the project may be applied for. If the equipment is an investment you can only apply for depreciation costs. You cannot include costs for the purchase of personal computers or other normal office equipment in the application.

Create and name entries in the table so that it is clear what the grant will be used for.

Government institutions calculate their costs excluding VAT. For projects at non-governmental institutions, Forte will only reimburse VAT that constitutes a real cost for the project.

Total budget

Everything entered in the tables “Salaries including social fees” and “Running costs”, is automatically summarised in the table “Total budget”.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Other funding

Other funding for this project

If you have applied for or received funding for this project from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

The administrating organisation was specified in the outline. When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application in Prisma within seven days.

Review panels

In the outline you were asked to select a review panel. Forte did, however, reserve the right to change review panels for your application if needed. The full application will be assessed by the same panel as the outline. Do not change review panel at this stage.

Participating researchers

All participating researchers should have been entered in the outline. However, changes and additions can be made in the full application. Participating researchers must have obtained a doctoral degree. Newly added participating researchers must open personal accounts in Prisma (including their CV and the publications they want to use in the application) and agree to their participation in the project before the final application day. Encourage your colleagues to open an account in Prisma well ahead of the call closing. Also make sure that your participating researchers do not exceed the limitations of this call regarding number of permitted applications.

CV

All CV and publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, import CV-data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons (5 for co-applicants)
- 5 research grants awarded in competition (3 for co-applicants)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, each researcher imports publications from their personal account. The purpose of these publications is to support the research competence of the project leader and participating researchers. Applications are limited to ten publications per main applicant and five per co-applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

Public health 1

Dag Hervieu, Head of unit, Senior research officer, dag.hervieu@forte.se

Ninnie McCabe, Research administrator, ninnie.mccabe@forte.se

Public health 2

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Aiga Giangiacomo, Research officer, aiga.giangiacomo@forte.se

Health promotion and behaviour

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Aiga Giangiacomo, Research officer, aiga.giangiacomo@forte.se

Health care and health care organisation

Frida Alicedotter-Bartonek, Senior research officer, frida.alicedotter-bartonek@forte.se

Peter Carlsson, Research officer, peter.carlsson@forte.se

Labour market

Ulla Wallin, Senior research officer, ulla.wallin@forte.se

Peter Carlsson, Research officer, peter.carlsson@forte.se

Work organisation

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Peter Carlsson, Research officer, peter.carlsson@forte.se

Work and work-related health

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Emilie Löfgren-Jarl, Research officer, emilie.lofgren-jarl@forte.se

Social policy, social change and living conditions

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Peter Carlsson, Research officer, peter.carlsson@forte.se

Social relations and social issues

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Aiga Giangiacomo, Research officer, aiga.giangiacomo@forte.se

Social care and social work

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Ninnie McCabe, Research administrator, innie.mccabe@forte.se

Secretary general

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