Swedish Research Council for
Health, Working Life and Welfare

Applied welfare research 2021

Instructions for the Prisma application form
International postdoc - Incoming

General information

This grant type is intended for researchers abroad who wants to spend their postdoc period in Sweden.

The applications will be assessed by a review panel consisting of international researchers and Swedish representatives of the public with knowledge of Swedish conditions.

Since applications are reviewed by international experts, your application should be written in English. If the application is submitted in Swedish, the quality of the assessment may be compromised. Forte is not responsible for the quality of any translations.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

Prisma

All applications are submitted through the Prisma application and review system. For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- Prisma user manual
- FAQ Prisma
- Prisma support

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored personal data, CV and publications on your account
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)
Project title in English (max 200 characters)
The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

Abstract in Swedish (max 2 000 characters)
Abstract in English (max 2 000 characters)
The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Incoming postdoc grants in this call are granted for two years.

Subject classifications

Focus areas (max 1 500 characters)
Choose which of the call's focus areas that are relevant for your application. You can choose a maximum of three areas. Explain your choice.

Client and/or practice-oriented research (max 1 500 characters)
State whether your project is client-oriented, practice-oriented or both. Explain your answer.

Keywords
Provide 1–5 keywords for your project.

Forte's main and subareas
Choose a suitable main subject area and a subarea for your application. Forte reserves the right to reclassify your application.

Alternative subarea
You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Forte reserves the right to reclassify your application.

Forte's areas of coordination
Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Forte reserves the right to reclassify your application.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels.

Sustainable development goals

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals. Read more about the Sustainable Development Goals »

Project description and relevance

Project description

Purpose, research questions, theories, background and the originality of the project (max 7 500 characters)

Provide a description of the project's purpose and specific research questions. Describe how the project outline and research questions came to be and what research needs they address, for example those described in Forte's publication "Strategic research agenda for the national applied welfare research programme" or the publication "Priorities for research on social services - Perspectives from users, policy-makers and practitioners", produced by Forte and SBU. Write a brief literature review and describe the project's originality and added value in relation to previous research in the area. Describe also the theoretical starting points for the project. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

Study design, methods for data collection and analysis (max 5 000 characters)

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

Work plan (max 5 000 characters)

Describe clearly what is going to be done and how the work will be organised. Cooperation with other researchers should be described here. The work plan should be detailed enough so that reviewers can assess the feasibility of the project.

Image uploader (max 4 MB/image)

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Relevance

Relevance in relation to societal needs, the social services and the focus areas of the call (max 2 000 characters)

Comment on the relevance of the project to societal needs, the social services and the focus areas of the call.

Engagement with end users (max 2 000 characters)

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

Utilisation and communication of research results (max 2 000 characters)

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

Other project information

Sex or gender perspectives in the content of the research

Is a sex or gender perspective applicable for your project?

State yes or no.

Explain your answer (max 2 000 characters)

If yes, explain your answer, and describe also how you take sex and gender perspectives into account in the project description. If you say yes, but still choose not to include it in your project description, you will need to explain this here. If no, explain your answer.

Expected benefits

Expected benefits of the visit for the applicant, the host department and the research area (max 3 000 characters)

Outline how the experience and knowledge gained by the postdoc period will benefit you as a researcher, the host department and the development of the research field.

Previous experiences

Previous experience in client and practice-oriented research (max 1 500 characters)

Describe your own and/or the host department's previous qualifications and experience in client and practice-oriented research.

Previous experience of co-production in research (max 1 500 characters)
Describe your own and/or the host department's previous qualifications and experience of co-production in research with actors outside the scientific community.

References and ethics

Reference list for the application (max 5 000 characters)
State references used in the project description. List publications intended to strengthen your research competence under the page Publications.

Ethical considerations (max 1 500 characters)
Comment if the project lacks ethical issues, needs certain ethical considerations, will be submitted to the Swedish Ethical review authority or has received ethical approval. Comment on why the project needs or does not need ethical review. Read more about ethical review and the Ethical review authority (in Swedish) »

Eligibility and attachments

Eligibility for incoming postdocs

Date of obtained doctoral degree
Fill in the date that you received your doctoral degree. If you have deductible time, check the box "I have deductible time" and send a certificate to forte@forte.se. For information on eligibility requirements and deductible time, see the document "Information about the call" on the call web page.

Previous activity in Sweden
You must not have carried out a majority of your main activity (work, studies, etc) in Sweden for more than a total of 12 months during the last three-year period. Shorter periods, such as holidays, do not count. State the number of months covered by these circumstances.

Attachments

Certificate of doctoral degree
Attach a certificate of your doctoral degree.

Certificate of host department commitment
Attach a certificate of the Swedish host department's commitment here. It should be signed by the head of the department or equivalent. The certificate must contain the following:

- The name of the host department
- The name of the applicant and the time period of the postdoc visit

- How the applicant's proposed research fits into the research and expertise of the department or research team involved
- A description of the applicant's proposed role in the research team and/or in the department
- How the department will fulfil the applicant's need for premises, equipment and other infrastructure
- How the research environment will support the development of the applicant's scientific career, networks and competence

Letters of intent from collaborating partners (optional)
Here you can upload documents (e.g. letters of intent) that support the parts of your project description relating to collaboration. Please note that only one document can be uploaded. If you want to submit several, you must combine them into a single document.

Accompanying family members

This call offers an additional grant for accompanying family members. This family allowance is set to SEK 50 000 per accompanying person and year and should be included in the "Running costs" table under the page "Budget". Here you provide personal information for all accompanying family members. Eligible accompanying family members are:

- Partner
- Minor children

Budget

Incoming postdoc grants are for two years. Since project start is July 1, 2021 (as opposed to January 1, 2021), the project time will extend six months into a third year (2023). Therefore, there will be a column for this year in the budget table. Leave this column empty and provide a budget for two **whole** years (2021-2022).

Cost categories and total budget

Running costs
Incoming postdoc grants have a fixed amount of SEK 1 150 000 per year for two years. Create the post "**Incoming postdoc grant**" and enter 1 150 000 for 2021 and 1 150 000 for 2022. Leave the column for 2023 empty.

If you have accompanying family members, create the post "**Accompanying family members**" and enter 50 000 per person and year. For example, if you bring two family members, enter 100 000 for 2021 and 100 000 for 2022. Leave the column for 2023 empty. See the heading "Accompanying family members" above for more information.

Total budget

Everything entered in the table "Running costs", is automatically summarised in this table. Do not enter anything in this table. Indirect costs (OH) are expected to be covered

by the incoming postdoc grant entered above. The total budget **excluding grant for accompanying family members** must be SEK 2 300 000.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation. When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application in Prisma within 7 days.
Forte's criteria for approving administrating organisations »

Review panels

Select the review panel TVF – Programme grants and grants for international postdoc 2021.

Participating researchers

For the incoming postdoc grant, you are the sole applicant and cannot invite participating researchers.

CV

All CV details for applicants are stored on their personal account. Under this heading, import your CV-data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons
- 5 research grants awarded in competition
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, import publications from your personal account. The purpose of these publications is to support your research competence. Applications are limited to ten publications per applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

Teresia Weinberg, Senior research officer, teresia.weinberg@forte.se

Stella Jacobson, Programme manager, stella.jacobson@forte.se

Aiga Giangiacomo, Research administrator, aiga.giangiacomo@forte.se

Olle Lundberg, Secretary general, olle.lundberg@forte.se