

## The annual open call 2021

### Instructions for the Prisma application form Project grant, step 1

#### **General information**

The applications will be assessed by a review panel consisting of Nordic researchers and Swedish representatives of the public with knowledge of Swedish conditions.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

#### **Prisma**

All applications are submitted through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- All participating researchers have created personal accounts in Prisma
- Each participating researcher has stored personal data, CV and publications on their accounts
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte

## Basic information

### Project title and abstract

*Project title in Swedish (max 200 characters)*

*Project title in English (max 200 characters)*

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

*Abstract in Swedish (max 2 000 characters)*

*Abstract in English (max 2 000 characters)*

The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

### Time plan

Project grants are sought for two or three years.

### Subject classifications

*Keywords*

Provide 1-5 keywords for your project.

*Forte's main and subareas*

Choose a suitable main subject area and a subarea for your application. Forte reserves the right to reclassify your application.

*Alternative subarea*

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Forte reserves the right to reclassify your application.

*Forte's areas of coordination*

Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Forte reserves the right to reclassify your application.

*SCB codes*

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels.

*Sustainable development goals*

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals. [Read more about the Sustainable Development Goals »](#)

**Project description and relevance****Project description**

*Purpose, research questions, added value in relation to previous research in the area and the originality of the project (max 5 000 characters)*

Describe the project's purpose, specific research questions and originality. Describe the project's added value in relation to previous research in the area and the research need that it addresses. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

*Previous Forte grant ref. number*

If Forte has funded all or parts of your research described above, please state the reference number.

*Study design, methods for data collection and analysis (max 4 000 characters)*

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

**Relevance**

*Relevance in relation to societal needs and Forte's areas of responsibility (max 1 500 characters)*

Comment on the relevance of the project to societal needs and Forte's areas of responsibility.

**Other project information****References**

*Reference list for the application (max 4 000 characters)*

State references used in the application. List publications intended to strengthen your research competence under the page Publications.

**Sex and gender perspectives in the content of the research**

*Is a sex or gender perspective applicable for your project?*

State yes or no.

*Explain your answer (max 1 500 characters)*

If yes, please explain your answer, and describe also how you take sex and gender perspectives into account in the project description. If you say yes, but still choose not to include it in your project description, you will need to explain this here. If no, please explain your answer. Please note that we are not asking for information on the research group's composition in terms of sex.

## **Budget**

Project grants are sought for two or three years. Give an account of how you plan to use the funds that you are applying for. Total budget must not exceed SEK 3 million (including OH) for two-year projects and SEK 5 million (including OH) for three-year projects.

### **Cost categories and total budget**

#### *Salaries including social fees*

Enter salary costs/estimated salary costs including social fees for all personnel who will be salaried through the project. Salary costs should also be specified for not yet employed personnel.

#### *Running costs*

Specify what is applied for concerning running costs. Examples are travel costs, minor consultant work, literature searches, data costs, scientific publication or planned efforts for knowledge dissemination. This also includes costs for premises not included in the indirect costs as well as equipment and material needed to be purchased specifically for the project. This means equipment not normally available at the institution (or equivalent). If the equipment is to be used outside the project, only costs that correspond to the use in the project may be applied for. If the equipment is an investment you can only apply for depreciation costs. You cannot include costs for the purchase of personal computers or other normal office equipment in the application.

Create and name entries in the table so that it is clear what the grant will be used for.

Government institutions calculate their costs excluding VAT. For projects at non-governmental institutions, Forte will only reimburse VAT that constitutes a real cost for the project.

#### *Total budget*

Everything entered in the tables "Salaries including social fees" and "Running costs" is automatically summarised in the table "Total budget" as Running costs.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

## **Administrating organisation**

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation.

## **Review panels**

Select review panels for your application. You can choose up to three options. Forte reserves the right to place the application in another review panel.

## **Participating researchers**

Invite participating researchers here. Participating researchers must have obtained a doctoral degree. All participating researchers must open personal accounts in Prisma and add their CV and the publications they want to use in the application. They also have to agree to their participation in the project before the call closes. If an invited participating researcher has not accepted the invitation, the application cannot be submitted. Encourage your colleagues to open an account in Prisma well ahead of the call closing.

## **CV**

All CV and publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, import CV-data from the personal account. The following limitations apply:

### **Educational history**

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

### **Professional history**

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

### **Merits and awards**

- 3 associate professorships
- 10 supervised persons (5 for co-applicants)
- 5 research grants awarded in competition (3 for co-applicants)
- 3 awards and distinctions
- 3 other merits

**Intellectual property**

- 3 intellectual properties

**Publications**

Under this heading, each researcher imports publications from their personal account. The purpose of these publications is to support the research competence of the project leader and participating researchers. Applications are limited to ten publications per main applicant and five per co-applicant.

**Check and register**

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

**Contact information**

If you have any questions about the call or how to fill in the application form, please contact:

**Public health**

Cecilia Odelstierna, Senior research officer, [cecilia.odelstierna@forte.se](mailto:cecilia.odelstierna@forte.se)

Aiga Giangiacomo, Research administrator, [aiga.giangiacomo@forte.se](mailto:aiga.giangiacomo@forte.se)

**Health promotion and behaviour**

Cecilia Odelstierna, Senior research officer, [cecilia.odelstierna@forte.se](mailto:cecilia.odelstierna@forte.se)

Aiga Giangiacomo, Research administrator, [aiga.giangiacomo@forte.se](mailto:aiga.giangiacomo@forte.se)

**Health care and health care organisation**

Frida Alicedotter-Bartonek, Senior research officer, [frida.alicedotter-bartonek@forte.se](mailto:frida.alicedotter-bartonek@forte.se)

Peter Carlsson, Research administrator, [peter.carlsson@forte.se](mailto:peter.carlsson@forte.se)

**Labour market**

Ulla Wallin, Senior research officer, [ulla.wallin@forte.se](mailto:ulla.wallin@forte.se)

Peter Carlsson, Research administrator, [peter.carlsson@forte.se](mailto:peter.carlsson@forte.se)

**Work organisation**

Andreas Björke, Senior research officer, [andreas.bjorke@forte.se](mailto:andreas.bjorke@forte.se)

Peter Carlsson, Research administrator, [peter.carlsson@forte.se](mailto:peter.carlsson@forte.se)

**Work and work-related health**

Ulrika Thomsson Myrvang, Senior research officer, [ulrika.thomssonmyrvang@forte.se](mailto:ulrika.thomssonmyrvang@forte.se)

Emilie Löfgren-Jarl, Research administrator, [emilie.lofgren-jarl@forte.se](mailto:emilie.lofgren-jarl@forte.se)

**Social policy, social change and living conditions**

Ulla Wallin, Senior research officer, [ulla.wallin@forte.se](mailto:ulla.wallin@forte.se)

Peter Carlsson, Research administrator, [peter.carlsson@forte.se](mailto:peter.carlsson@forte.se)

**Social relations and social issues**

Teresia Weinberg, Senior research officer, [teresia.weinberg@forte.se](mailto:teresia.weinberg@forte.se)

Aiga Giangiacomo, Research administrator, [aiga.giangiacomo@forte.se](mailto:aiga.giangiacomo@forte.se)

**Social care and social work**

Teresia Weinberg, Senior research officer, [teresia.weinberg@forte.se](mailto:teresia.weinberg@forte.se)

Aiga Giangiacomo, Research administrator, [aiga.giangiacomo@forte.se](mailto:aiga.giangiacomo@forte.se)

**Secretary general**

Olle Lundberg, Secretary general, [olle.lundberg@forte.se](mailto:olle.lundberg@forte.se)