

## International postdoc 2020

Instructions for the Prisma application form,  
International Postdoc - Incoming

### General information

The applications are to be assessed by a specially appointed review panel comprising international researchers and Swedish representatives of the public with knowledge of Swedish conditions.

Since applications are reviewed by international experts, your application should be written in English. If the application is submitted in Swedish, the quality of the assessment may be compromised. Forte is not responsible for the quality of any translations.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend checking whether the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

### Prisma

All applications are submitted through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [Read more about Prisma](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored personal data, CV and publications on your personal account
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte

## Basic information

### Project title and abstract

*Project title in Swedish (max 200 characters)*

*Project title in English (max 200 characters)*

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

*Abstract in Swedish (max 2 000 characters)*

*Abstract in English (max 2 000 characters)*

The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

### Time plan

Incoming postdoc grants are for two years.

### Subject classifications

*Forte's main and subareas*

Choose a suitable main subject area and a subarea for your application. Don't forget to save your choice. Forte reserves the right to reclassify your application.

*Alternative subarea*

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Don't forget to save your choice. Forte reserves the right to reclassify your application.

*Forte's areas of coordination*

Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Don't forget to save your choice. Forte reserves the right to reclassify your application.

*SCB codes*

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Don't forget to save your choices.

*Sustainable development goals*

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals. More information is available [here](#).

## Project description

### Project description

*Purpose, research questions, theories, background and the originality of the project (max 7 500 characters)*

Describe the project's purpose, specific research questions, background and originality. Write a brief literature review and analysis of the theoretical starting points and describe the project's added value in relation to previous research in the area. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

*Keywords*

Provide 1-5 keywords for your project.

*Study design, methods for data collection and analysis (max 5 000 characters)*

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

*Gender and diversity perspectives in the content of the research (max 1 500 characters)*

Describe in what way a theoretically based gender and diversity perspective is important for the research project. This applies in addition to a description of the variables included in the research project, such as gender, ethnicity and disability. Disability, ethnicity, socioeconomic status, age and sexual orientation are aspects that are included in the diversity concept.

*Work plan (max 5 000 characters)*

Describe clearly what is going to be done and how the work will be organised. Cooperation with other researchers should be described here. The work plan should be detailed enough so that the reviewers can assess the feasibility of the project.

*Expected benefits of the visit for the applicant, the host department and the research area (max 4 000 characters)*

Outline how the experience and knowledge gained by the postdoc period will benefit you as a researcher, the host department and the development of the research field.

*References for the project description (max 5 000 characters)*

State references used in the project description. List publications intended to support your research competence under the page Publications.

*Image uploader (max 4 MB/image)*

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

**Ethics***Ethical review needed*

Check the box if your project needs **or** has received ethical approval.

*Comment on the project's ethical considerations (max 1 500 characters)*

Comment if the project lacks ethical problems, needs certain ethical considerations, will be submitted to the Swedish Ethical Review Authority or has received ethical approval. Comment on why the project needs or does not need ethical review. Rules for ethical review and the ethical review authority are described [here](#).

**Relevance****Relevance***Relevance in relation to societal needs and Forte's areas of responsibility (max 2 000 characters)*

Comment on the relevance of the project to societal needs and Forte's areas of responsibility.

*Engagement with end users (max 2 000 characters)*

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

*Utilisation and communication of research results (max 2 000 characters)*

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be contacted and involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

**Budget**

Incoming postdoc grants are for two years. Since project start is September 1, 2020 (as opposed to January 1, 2020), the project time will extend eight months into a third year (2022). Therefore, there will be a column for this year in the budget table. Leave this column empty and provide a budget for two **whole** years (2020-2021).

## Running costs and total budget

### *Running costs*

Incoming postdoc grants have a fixed amount of SEK 1 150 000 per year for two years. Create the post “**Incoming postdoc grant**” and enter 1 150 000 for 2020 and 1 150 000 for 2021. Leave the column for 2022 empty.

If you have accompanying family members, create the post “**Accompanying family members**” and enter 50 000 per person and year. For example, if you bring two family members, enter 100 000 for 2020 and 100 000 for 2021. Leave the column for 2022 empty. See the heading “Accompanying family members” below for more information.

### *Total budget*

Everything entered in the table “Running costs”, is automatically summarised in this table. Do not enter anything in this table. Indirect costs (OH) are expected to be covered by the incoming postdoc grant entered above. The total budget **excluding grant for accompanying family members** must be SEK 2 300 000.

## Eligibility

### Eligibility for incoming postdocs

#### *Date of obtained doctoral degree*

Fill in the date that you received your doctoral degree. If you have deductible time, check the box “I have deductible time” and send a certificate to [forte@forte.se](mailto:forte@forte.se). For information on eligibility requirements and deductible time, see the document “Information about the call” on the call web page.

#### *Attach a certificate of your doctoral degree*

If you don't have a degree certificate, attach an attested copy of completed degree requirements.

#### *Previous activity in Sweden*

You must not have carried out a majority of your main activity (work, studies, etc) in Sweden for more than a total of 12 months during the last three-year period. Shorter periods, such as holidays, do not count. State the number of months covered by these circumstances.

## External commitments

### Scientific mentor

Provide the name of and contact information for a scientific mentor who will be available to you during the postdoc period. This person does not need to work at the same place as you.

## Host department commitment

### *Scanned certificate of the Swedish host department's commitment*

Attach a certificate of the host department's commitment here. It should be signed by the head of the department or equivalent. The certificate must contain the following:

- The name of the host department
- The name of the applicant and the time period of the postdoc visit
- How the applicant's proposed research fits into the research and expertise of the department or research team involved
- A description of the applicant's proposed role in the research team and/or in the department
- How the department will fulfil the applicant's need for premises, equipment and other infrastructure
- How the research environment will support the development of the applicant's scientific career, networks and competence.

## Accompanying family members

### Accompanying family members

This call offers an additional grant for accompanying family members. This family allowance is set to SEK 50 000 per accompanying person and year and should be included in the "Running costs" table under the page "Budget". Here you provide personal information for all accompanying family members. Eligible accompanying family members are:

- Partner
- Minor children

## Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation. When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application in Prisma within 7 days.

## Review panels

Select the review panel that is available.

## Participating researchers

For the incoming postdoc grant, you cannot invite participating researchers.

## **CV**

All CV details for applicants are stored on their personal account. Under this heading, import your CV-data from the personal account. The following limitations apply:

### **Educational history**

- 1 doctor's degree
- 2 research educations
- 2 basic educations

### **Professional history**

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

### **Merits and awards**

- 3 associate professorships
- 10 supervised persons
- 5 research grants awarded in competition
- 3 awards and distinctions
- 3 other merits

### **Intellectual property**

- 3 intellectual properties

## **Publications**

Under this heading, import publications from your personal account. The purpose of these publications is to support your research competence. Applications are limited to ten publications per applicant.

## **Check and register**

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

## **Contact information**

If you have any questions about the call or how to fill in the application form, please contact:

**Dag Hervieu**, Senior research officer

[dag.hervieu@forte.se](mailto:dag.hervieu@forte.se)

08-775 40 72

**Emilie Löfgren-Jarl**, Research administrator

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08-775 40 90

**Peter Allebeck**, Secretary general (until 2019-12-31)

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08-775 40 93

**Olle Lundberg**, Secretary general (from 2020-01-01)

[olle.lundberg@forte.se](mailto:olle.lundberg@forte.se)