Belmont Forum CRA: Climate, Environment, and Health

Instructions for the Prisma application form,
Full application

General information

This call is only open to those whose expression of interest was approved in the first step of the call.

Please observe that spaces are included in all character limitations in Prisma. If you intend to copy text into the application form, we recommend checking whether the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

Prisma

All applications are submitted through the application and review system Prisma. For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- Prisma user manual
- Read more about Prisma
- FAQ Prisma
- Prisma support

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- All participating researchers have created personal accounts in Prisma
- Each participating researcher has stored personal data, CV and publications on their account
- Your administrating organisation has an account in Prisma

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Basic information

Project title and abstract

Project title in Swedish (max 200 characters)
Project title in English (max 200 characters)

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care. The project title in English must be the same as in the consortium's application to the Belmont Forum.

Project acronym

Type in the project's acronym. It must be the same acronym as in the consortium's application to Belmont Forum.

Abstract in Swedish (max 2 500 characters)
Abstract in English (max 2 500 characters)

The purpose of the abstract is to inform Forte's evaluators and decision makers about the planned project. The abstract should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract. The abstract in English must be the same as in the consortium's application to the Belmont Forum.

Keywords

Provide 3-10 keywords that represent the scientific content of your proposal.

Time plan

In this call, project grants are granted for three years.

Subject classifications

Topics

Projects should address one or more of the topics in the form.

Forte's main and subareas

Choose a suitable main subject area and a subarea for your application. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Forte's areas of coordination

Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none is applicable for your project, choose the option "no coordination area". Don't forget to save your choice.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Don't forget to save your choices.

Sustainable development goals

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals. Read more about the sustainable development goals »

Project description

Summary of participating organisations

At Forte's web page for the Belmont Forum call there is a template "Summary of participating organisations". Here, all participating organisations listed in the application to Belmont Forum must be included. Fill in the table and upload it, in pdf format, here.

Summary of applicants

At Forte's web page for the Belmont Forum call there is a template "Summary of applicants". Here, all applicants listed in the application to Belmont Forum must be included. Fill in the table and upload it, in pdf format, here.

Attach the table "Summary of applicants" from the full application to Belmont Forum.

Executive summary (max 7 000 characters)

Copy the text in the field "Executive summary" from the full application to Belmont Forum.

Budget

Project grants are granted from three years. Give an account of how you plan to use the funds that you are applying for. Provide a budget for the years 2020-2022. **The budget should only account for costs for the parts of the project that Swedish applicants will carry out.** The budget must be consistent with that stated in the consortium's application to the Belmont Forum.

Please note that wages entered into the tables "Salaries (excluding social fees) for project leader and participants" and "Salaries (excluding social fees) for other personnel" are to

be summarised and entered into the table "Running costs and salaries (including social fees)", where they must include social fees.

Everything entered in the table "Running costs and salaries (including social fees)", is automatically summarised in the table "Total budget" as Running costs. Indirect costs (OH) are reported separately in the table "Total budget". The total budget must not exceed SEK 4.5 million (including OH). Budget is stated in whole amounts, not in thousands.

Salaries (excluding social fees)

Salaries (excluding social fees) for project leader and participants

You have to invite participating researchers before you can complete this field. Account for wages and efforts for all participating researchers and specify who will be salaried from the project by ticking the box next to each person in the table.

- Check the box if the person should be salaried from the project.
- Report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the project.
- Report the estimated work effort in the project in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the project.

Persons with employments that include research cannot be financed fully by the project grant.

Salaries (excluding social fees) for other personnel

Report salaries and work effort for other personnel such as PhD students, consultants, administrative staff or not yet employed persons. Report the role in the project, name or function and:

- Check the box if the person should be salaried from the project.
- Report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the project.
- Report the estimated work effort in the project in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the project.

Running costs, salaries (including social fees) and total budget

Running costs and salaries (including social fees)

Examples of categories that may be used:

- Materials and equipment. Specify what is applied for concerning equipment needed to be purchased specifically for the project. This means equipment normally not available at the institution (or equivalent). If the equipment also will be used for other

activities should the application only raise costs corresponding to the use in the current project. If the equipment is an investment you can only apply for capital and interest burden. You cannot include costs for the purchase of personal computers or other normal office equipment in the application.

- Travel costs. It is possible to apply for funding for such trips abroad which is justified by planned international collaboration in the project or for travel to international conferences to report on the project.
- Salaries including social fees. Enter total costs including social fees for personnel to be salaried by the applied project grant. Note that you should report the wage costs in the project even for not yet employed personnel.
- Other costs. Specify other costs in the project such as cost of premises, minor consultant work, literature searches, data costs, consumables (not office supplies), scientific publication, planned efforts for sharing knowledge outside the scientific community.

Government institutions calculate their costs excluding VAT. For projects at non-governmental institutions, Forte will only reimburse VAT that constitutes a real cost for the project.

Total budget
Everything entered in the table "Running costs and salaries (including social fees)", is automatically summarised in the table "Total budget" as Running costs.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Please note that the column "Other costs" is not to be filled in.

Motivation of total budget and other funding for this project

Motivation of total budget (max 3 000 characters)
Write a short motivation of the budget that you have applied for.

Other funding for this project
If you have applied for or received funding for this project from another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and

created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. Select your HEI as an administrating organisation. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation.

Review panels

Choose the review panel that is available.

Participating researchers

Add participating researchers here. Your application must include a minimum of 1 and up to 5 participating researchers (not counting you as project leader) for the Swedish part of the project. All participating researchers must open personal accounts in Prisma and add their CV and the publications they want to use in the application. They also have to agree to their participation in the project before the call closes. Encourage your colleagues to open an account in Prisma well ahead of the call closing. The main applicant and all participating researchers for the Swedish part of the consortium must be stated in the consortium's application to the Belmont Forum.

CV

All CV and publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, each researcher imports CV-data from their personal account. The following limitations apply:

Educational history
- 1 doctor's degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history
- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards
- 3 associate professorships
- 10 supervised persons (5 for co-applicants)
- 5 research grants awarded in competition (3 for co-applicants)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

The purpose of these publications is to support the research competence of the project group. Each researcher imports publications from their personal account. Applications are limited to ten publications for the main applicant and five per co-applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

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