

Applied welfare research 2019

Instructions for the Prisma application form
Postdoc grant

General information

For this grant type, you apply alone. Therefore, you cannot invite participating researchers.

The applications are to be assessed by a specially appointed review panel comprising international researchers and representatives of the public with knowledge of Swedish conditions. Since applications are reviewed by international experts, your application should be written in English. **If the application is written in Swedish, the quality of the assessment may be compromised.**

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend checking whether the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

Prisma

Applications are submitted through [the Prisma system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [Read more about Prisma](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored your personal data, CV and publications on your account
- Your administrating organisation has an account in Prisma

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)**Project title in English (max 200 characters)**

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

Abstract in Swedish (max 2 000 characters)**Abstract in English (max 2 000 characters)**

The purpose of the abstract is to inform Forte's evaluators and decision makers about the planned project. The abstract should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Apply for two years.

Subject classifications

Focus areas

Choose which of the call's focus areas that are relevant for your application. You can choose a maximum of three areas.

Forte's main areas and subareas

Choose a suitable main subject area and a subarea for your application. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Forte's areas of coordination

Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none is applicable for your project, choose the option "no coordination area". Don't forget to save your choice.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Don't forget to save your choices.

Sustainable development goals

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals. More information is available [here](#).

Project description**Purpose, research questions, theories, background and the originality of the project (max 7 500 characters)**

Give an account of the project's purpose and specific research questions. Describe previous research within the area, the theoretical starting points, the research need that the project addresses and the originality of the project. If the project is based on previously completed or still ongoing research, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

Previous Forte grant ref. number

If Forte has funded all or parts of your research described above, please state the reference number.

Study design, methods for data collection and analysis (max 5 000 characters)

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

Gender and diversity perspectives in the content of the research (max 2 000 characters)

Describe in what way a theoretically based gender and diversity perspective is important for the research project. This applies in addition to a description of the variables included in the research project, such as gender, ethnicity and disability. Disability, ethnicity, socioeconomic status, age and sexual orientation are aspects that are included in the diversity concept.

Work plan (max 5 000 characters)

Describe clearly what is going to be done and how the work will be organised. Cooperation with other researchers should be described here. If your postdoc will be carried out abroad, provide a description of the host institution and why you chose it. The work plan should be detailed enough so that the reviewers can assess the feasibility of the project.

References for the project description (max 5 000 characters)

State references used in the project description. List publications intended to strengthen your research competence under the page Publications.

Image uploader (max 4 MB/image)

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Certificates**Certificate from the host institution**

If your postdoc will be carried out somewhere other than at the administrating organisation in your application, you need to upload a certificate from the host institution. The certificate needs to be signed by the head of department or an equivalent person.

Letters of intent from collaborating partners (optional)

Here you can upload documents (e.g. letters of intent) that support the parts of your project description relating to collaboration and practical application. Please note that only one document can be uploaded. If you want to submit several, you must combine them into a single document.

Ethics**Ethical review needed**

Check the box if your project needs ethical approval.

Comment on the project's ethical considerations (max 1 500 characters)

Comment if the project lacks ethical problems, needs certain ethical considerations, will be submitted to an ethical review committee or has been approved by an ethical review committee. Comment on why the project needs or does not need ethical review. Rules for ethical review and the ethical review organisation are described in detail [here](#). Applications for ethical review are submitted under "Applications and grants" in Prisma.

Relevance**Relevance in relation to societal needs, the social services and the focus areas of the call (max 2 500 characters)**

Comment on the relevance of the project in relation to societal needs and the focus areas of the call. Specify and explain why the results are in demand from the profession and users/clients of the social services and how the project's results can contribute to better use of resources in the social services.

Engagement with users of research results during the research process (max 2 500 characters)

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

Utilisation and communication of research results (max 2 500 characters)

Describe how utilisation of the project's research results will be achieved. Discuss possible target groups and describe the actors to be contacted and involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

Budget

Postdoc grants have a fixed amount of SEK 1 million/year for two years. If your postdoc will be carried out abroad, you are eligible to apply for an additional SEK 400 000/year. Since project start is December 1, 2019 (as opposed to January 1, 2019) the project time will extend 11 months into a third year (2021). There will therefore be a column in the budget table for this year. **Leave this column empty and provide a budget for two whole years (2019-2020).**

Running costs and total budget

Running costs

You do not need to specify the budget more than inputting one row of SEK 1 million/year for two years for postdocs in Sweden and SEK 1,4 million/year for two years for postdocs abroad.

Total budget

Do not enter anything in this table. Information entered into the Running costs table is automatically transferred to this table. Total budget cannot exceed SEK 2 million for postdocs in Sweden or SEK 2,8 million for postdocs abroad.

Other funding

Other funding for this project

If you have applied for or received funding for this project from another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

PhD thesis and degree certificate

Examination date

Fill in the date that you received your doctoral degree. If you have deductible time, check the box “I have deductible time” and send a certificate to forte@forte.se. For information on eligibility requirements and deductible time, see the document “More information about the call” on the call’s webpage.

Title of the PhD thesis

Write the title of your PhD thesis.

Academic field of the PhD thesis

Fill in the academic field of your PhD thesis, for example Sociology.

Summary of the PhD thesis (max 15 000 characters)

Summarise your PhD thesis. If the PhD thesis is a compilation thesis, start off with a list covering the various pieces of work including information about authors and publication status (with name of the journal if accepted).

Attach a certificate of your doctoral degree

Attach a certificate of your doctoral degree here. If you don’t have a degree certificate, attach an attested copy of completed degree requirements.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. Select your HEI as an administrating organisation. **If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation.** When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application within 7 days of closing.

Review panels

Select the review panel “TVF-Research grants 2019”.

CV

All CV details are stored on your personal account. Under this heading, import your CV-data from your account. The following limitations apply:

Educational history

- 1 doctor's degree
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons (5 for co-applicants)
- 5 research grants awarded in competition (3 for co-applicants)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

All publications are stored on your personal account. Under this heading, import your publications from your account. Applications for postdoc grants are limited to 10 publications per applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

Teresia Weinberg, Senior research officer, teresia.weinberg@forte.se

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Staffan Arvidsson, Assistant programme coordinator, staffan.arvidsson@forte.se

Peter Allebeck, Secretary general, peter.allebeck@forte.se