

Syntheses of working life research 2020

Instructions for the Prisma application form Research focus and development

General information

For this grant type, you are the sole applicant and cannot invite participating researchers.

The applications can be written in Swedish or English.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend making sure that the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text fields, these are instead added in the field Image uploader (under Project description). Include a visible reference inside the images so that you may reference them in the text.

Prisma

All applications are submitted through the [Prisma application and review system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Before writing your application, make sure the following conditions are met:

- You have created a personal account in Prisma
- You have stored personal data, CV and publications on your account
- Your administrating organisation has an organisational account in Prisma and has been approved as an administrating organisation at Forte

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)

Project title in English (max 200 characters)

The title should be formulated so that the project's purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

Abstract in Swedish (max 2 000 characters)

Abstract in English (max 2 000 characters)

The abstract should provide an informative description of the project as a whole. It should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Grants for research focus and development are granted for a maximum of 1 year. Due to technical reasons, please put 1 year here, regardless of actual project time.

Subject classifications

Keywords

Provide 1-5 keywords for your application.

Forte's main and subareas

Choose a suitable main subject area and a subarea for your application. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option of choosing an alternative subarea for your application. This subarea can have another main subject area. Do not forget to save your choice. Forte reserves the right to reclassify your application.

Forte's areas of coordination

Forte is national coordinator for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option no coordination area. Do not forget to save your choice. Forte reserves the right to reclassify your application.

SCB codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Select research topic in three levels. Do not forget to save your choice.

Sustainable development goals

Classify your application according to the United Nations Sustainable Development Goals. You can choose a maximum of three goals.

[Read more about the Sustainable Development Goals »](#)

Project description and ethics**Project description***Desired project time*

State the number of months you are applying for.

Purpose, research questions, background and the originality of the project (max 6 000 characters)

Describe the project's purpose, specific research questions and originality. Write a brief review of your previous research as well as the research field in general and justify the need for a research focus and development grant.

Previous Forte grant ref. number

If Forte has funded all or parts of your research described above, please state the reference number.

Methods for data collection and analysis (max 4 000 characters)

Describe how the data collection will be undertaken and the principles and methods for data processing and analysis.

Interdisciplinary and/or multidisciplinary approach (max 1 000 characters)

Describe how the project is inter- or multidisciplinary in its perspectives or approach.

Gender and diversity perspectives in the content of the research (max 1 000 characters)

Describe in what way a theoretically based gender and diversity perspective is important for the research project. This applies in addition to a description of the variables included in the research project, such as gender, ethnicity and disability. Disability, ethnicity, socioeconomic status, age and sexual orientation are aspects that are included in the diversity concept.

Work plan (max 5 000 characters)

Describe clearly what is going to be done and how the work will be organised. The work plan should be detailed enough that reviewers can assess the feasibility of the project.

References for the project description (max 5 000 characters)

State references used in the project description. List publications intended to strengthen your research competence under the page Publications.

Image uploader (max 4 MB/image)

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Ethics*Comment on the project's ethical considerations (max 1 500 characters)*

Comment if the project lacks ethical problems, needs certain ethical considerations, will be submitted to the Swedish Ethical Review Authority or has received ethical approval. Comment on why the project needs or does not need ethical review.

[Read more about the rules for ethical review and the Ethical review authority \(in Swedish\) »](#)

Relevance**Relevance, engagement and utilisation***Relevance in relation to societal needs, Forte's areas of responsibility and the focus area of the call (max 1 500 characters)*

Comment on the relevance of the project to societal needs, Forte's areas of responsibility and the focus area of the call.

Engagement with end users (max 1 500 characters)

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

Utilisation and communication of research results (max 1 500 characters)

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc. Describe also how information about the project and its results are to be disseminated within and outside the scientific community.

Budget

Grants for research focus and development are granted for a maximum of 1 year. Give an account of how you plan to use the funds that you are applying for. Total budget must not exceed SEK 1 000 000 (including OH).

Cost categories and total budget

Dedicated time for this project

Enter your work effort/estimated work effort as a percentage of full time per year.

Running costs and salary (including social fees)

Enter what is applied for regarding salary costs or other costs relating to the project. Create and name entries in the table so that it is clear what the grant will be used for.

Government institutions calculate their costs excluding VAT. For projects at non-governmental institutions, Forte will only reimburse VAT that constitutes a real cost for the project.

Total budget

Everything entered in the table “Running costs and salary (including social fees)” is automatically summarised in the table “Total budget”.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Other funding

Other funding for this project

If you have applied for or received funding for this project from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

In order for you to apply, your Swedish higher education institution (HEI) or research organisation must have been approved by Forte as an administrating organisation and created an organisational account in Prisma. The approved administrating organisations are listed as choices in Prisma. From there, you can select your HEI as administrating organisation and project site for your application. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation. When the call closes, your application will automatically be sent to your administrating organisation. The administrating organisation must then sign the application in Prisma within 7 days.

[Forte's criteria for approving administrating organisations »](#)

Review panels

Select the review panel that is available.

Participating researchers

For this grant type, you are the sole applicant and cannot invite participating researchers.

CV

All CV details for applicants are stored on their personal account. Under this heading, import your CV-data from the personal account. The following limitations apply:

Educational history

- 1 doctoral degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons
- 5 research grants awarded in competition
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

Under this heading, import publications from your personal account. The purpose of these publications is to support your research competence. Applications are limited to ten publications per applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

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