

Annual open call 2019

Instructions for the Prisma application form
Junior researcher grant step 2

General information

If you have received an email with a notification that your outline has been accepted, you have the opportunity to submit a full application. You can access the decision in Prisma under the tab “Applications and grants” on the page “Applications”.

Click on the outline reference number to open the application form. The information that you entered into the outline has automatically been copied into the full application form, where you make changes.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend checking whether the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

Prisma

All applications are submitted through [the Prisma system](#). For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Prisma user manual](#)
- [Read more about Prisma](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Basic information

Project title and abstract

Project title in Swedish (max 200 characters)

Project title in English (max 200 characters)

The title should be formulated so that the project’s purpose is evident and so that laymen may understand. The project title is often used on its own and should therefore be formulated with care.

Abstract in Swedish (max 2 000 characters)**Abstract in English (max 2 000 characters)**

The purpose of the abstract is to inform Forte's evaluators and decision makers about the planned project. The abstract should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that laymen can understand the abstract.

Time plan

Junior researcher grants cover four years.

Subject classifications**Forte's main and subareas**

Do not change your earlier classification.

Alternative subarea

Do not change your earlier classification.

Forte's areas of coordination

Do not change your earlier classification.

SCB codes

Do not change your earlier classification.

Sustainable development goals

Do not change your earlier classification.

Project description**Purpose, research questions, theories, background and the originality of the project (max 20 000 characters)**

Describe the project's purpose, specific research questions, background and originality. Write a brief literature review and analysis of the theoretical starting points and describe the project's added value in relation to previous research in the area. If the project is based on a previously completed or still ongoing project, describe how the projects relate to each other and summarise the results of the previous research. The research referred to does not need to be funded by Forte.

Previous Forte grant ref. number

If Forte has funded all or parts of your research described above, please state the reference number. State the reference number for previous research projects, junior research grants, postdoc grants, program grants and Forte Centres.

Study design, methods for data collection and analysis (max 15 000 characters)

Describe the study design, which data will be used, how the data collection will be undertaken and the principles and methods for data processing and analysis.

Interdisciplinary and/or multidisciplinary approach (max 2 500 characters)

Describe the disciplines involved in the project and the way in which the project is inter- or multidisciplinary.

Gender and diversity perspective in the content of the research (max 2 500 characters)

Describe in what way a theoretically based gender and diversity perspective is important for the research project. This applies in addition to a description of the variables included in the research project, such as gender, ethnicity and disability. Disability, ethnicity, socioeconomic status, age and sexual orientation are aspects that are included in the diversity concept.

Work plan (max 15 000 characters)

Clearly describe what is going to be done and how the work will be organised. The work plan should also contain information about the staffing of the project, including details of the persons' project tasks. Cooperation with other researchers outside of the project group is described here. The work plan should be written so that the reviewers can appraise the feasibility of the project.

References for the project description (max 6 000 characters)

State references used in the project description. List publications intended to strengthen your research competence under the page Publications.

Gender distribution of the research group (max 500 characters)

Comment on the gender balance in the research group from an equality perspective.

Image uploader (max 4 MB/image)

Here you can upload images that illustrate parts of your project description. Include a visible reference in the image so that you can refer to it in the text. Allowed file extensions: JPG, PNG and GIF format.

Ethics**Ethical review needed**

Check the box if your project needs ethical approval.

Comment on the project's ethical considerations (max 2 000 characters)

Comment if the project lacks ethical problems, needs certain ethical considerations, will be submitted to the Swedish Ethical Review Authority or has received ethical approval. Comment on why the project needs or does not need ethical review. Rules for ethical review and the ethical review organisation are described [here](#). Applications for ethical review are submitted under “Applications and grants” in Prisma.

Relevance

Relevance in relation to societal needs and Forte's areas of responsibility (max 2 500 characters)

Comment on the relevance of the project to societal needs and to Forte's areas of responsibility. Describe how the research questions are related to societal needs.

Engagement with users of research results during the research process (max 2 500 characters)

Comment on the project's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors outside the scientific community. Specifically, describe which actors you will engage, in which phases of the research process and in what forms. Motivate the relevance of interaction and describe expected effects.

Utilisation and communication of research results (max 2 500 characters)

Outline the plans for utilisation of the project's research results. Discuss possible target groups and describe the actors to be contacted and involved, the methods to be used in the work and expected effects. This may regard policy, practice or working methods, etc.

Budget

Junior researcher projects are granted for four years, where a fixed amount of SEK 1 million is granted the fourth year. Provide a budget for the years 2020-2023. Give a brief account of how you plan to use the funds that you are applying for. The grant is intended to cover at least 40 % of a full-time salary for the main applicant.

Please note that wages entered into the tables “Salaries (excluding social fees) project leader and participants” and “Salaries (excluding social fees) other personnel” are to be summarised and entered into the table “Running costs and salaries (including social fees)”, where they must include social fees.

Everything entered in the table “Running costs and salaries (including social fees)”, is automatically summarised in the table “Total budget” as Running costs. Indirect costs (OH) are reported separately in the table “Total budget”. The total budget should not

exceed SEK 6 million (including OH), out of which 1 million is reserved for the fourth year.

Salaries (excluding social fees)

Salaries (excluding social fees) project leader and participants

You have to invite eventual participating researchers before you can complete this field. Account for wages and efforts for all participating researchers and specify who will be salaried from the project by ticking the box next to each person in the table.

- Check the box if the person should be salaried from the project.
- Report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the project.
- Report the estimated work effort in the project in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the project.

Persons with employments that include research cannot be financed fully by the project grant.

Salaries (excluding social fees) other personnel

Report salaries and work effort for other personnel such as PhD students, consultants, administrative staff or not yet employed persons. Report the role in the project, name or function and:

- Check the box if the person should be salaried from the project.
- Report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the project.
- Report the estimated work effort in the project in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the project.

Running costs and salaries (including social fees) and total budget

Running costs and salaries (including social fees)

Examples of categories that may be used:

- Materials and equipment. Specify what is applied for concerning equipment needed to be purchased specifically for the project. This means equipment normally not available at the institution (or equivalent). If the equipment also will be used for other activities should the application only raise costs corresponding to the use in the current project. If the equipment is an investment you can only apply for capital and interest burden. You cannot include costs for the purchase of personal computers or other normal office equipment in the application.

- Travel costs. It is possible to apply for funding for such trips abroad which is justified by planned international collaboration in the project or for travel to international conferences to report on the project.
- Salaries including social fees. Enter total costs including social fees for personnel to be salaried by the applied project grant. Note that you should report the wage costs in the project even for not yet employed personnel.
- Other costs. Specify other costs in the project such as cost of premises, minor consultant work, literature searches, data costs, consumables (not office supplies), scientific publication, planned efforts for sharing knowledge outside the scientific community.

Since January 2012, all granted projects are provided with a general grant of SEK 30 000 for open access publishing. Such costs should therefore not be included in the project budget.

Government institutions calculate their costs excluding VAT. For projects at non-governmental institutions, Forte will only reimburse VAT that constitutes a real cost for the project.

Total budget

Everything entered in the table “Running costs and salaries (including social fees)”, is automatically summarised in the table “Total Budget” as Running costs.

In this table, you fill in the indirect costs (OH). Report indirect costs as a separate item specifying amount per year. The model used for calculating the indirect costs should be the one used at your department.

Please note that the column “Other costs” is not to be filled in.

Other funding

Other funding for this project

If you have applied for or received funding for this project from Forte or another research funder, provide information about it here. Report the name of the financier, the applicant/project leader, type of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount per year.

Administrating organisation

The organisational account/administrating organisation was specified in the outline.

Review panels

In the outline you were asked to select a review panel and research area in the application process. Forte did, however, reserve the right to change review panels and research area

for your application if needed. The full application will be assessed by the same panel as the outline. Do not change review panel at this stage.

Participating researchers

All participating researchers should have been entered in the outline. However, changes and additions can be made in the full application. Newly added participating researchers must open personal accounts in Prisma (including their CV and the publications they want to use in the application) and agree to their participation in the project before the final application day. Encourage your colleagues to open an account in Prisma well ahead of the call closing.

CV

All CV and publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, each researcher imports CV-data from their personal account. The following limitations apply:

Educational history

- 1 doctor's degree (mandatory)
- 2 research educations
- 2 basic educations

Professional history

- 3 employments
- 3 post-doctoral assignments
- 3 research exchange assignments
- 3 interruptions in research

Merits and awards

- 3 associate professorships
- 10 supervised persons (5 for co-applicants)
- 5 research grants awarded in competition (3 for co-applicants)
- 3 awards and distinctions
- 3 other merits

Intellectual property

- 3 intellectual properties

Publications

The purpose of these publications is to support the research competence of the project group. Each researcher imports publications from their personal account. Applications are limited to ten publications per main applicant and five per co-applicant.

Check and register

Check and register your application here. The application cannot be submitted before all compulsory fields are filled in and no limitations are exceeded.

Contact information

If you have any questions about the call or how to fill in the application form, please contact:

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