

Health Care Science 2018

Instructions for the Prisma application form

General information

The applications are to be assessed by a specially appointed review panel comprising international researchers and representatives of the public with knowledge of Swedish conditions.

Since applications are reviewed by international experts, your application should be written and submitted in English. If the application is submitted in Swedish, the quality of the assessment may be compromised.

Please observe that spaces are included in all character limitations. If you intend to copy text into the application form, we recommend checking whether the number of characters, such as the character count in Microsoft Word, matches the number of characters in the form in Prisma. Underlying formatting can occur which causes the number of characters to be inconsistent with the character count in Microsoft Word. If it does not match, you must either try to clear all formatting by copying paragraphs into Notepad or similar, or type directly in Prisma.

It is not possible to add images in the text field. These are instead added in the field Attached images (under Programme description). Include a visible reference inside the image so that you may reference the images in the text.

Prisma

Applications are submitted through Prisma. For most of the required steps, user manuals are available. We urge you to consult these when writing your application.

- [Go to Prisma](#)
- [Prisma user manual](#)
- [Read more about Prisma](#)
- [FAQ Prisma](#)
- [Prisma support](#)

Before starting an application, you must create a personal account in Prisma where your information, such as personal data, CV and publications, is saved. With a personal account, you only have to enter the information once, and it may then be supplemented or edited as needed. The applications you register in Prisma are then linked to your account. Remember to open your personal account well before the deadline. You do not have to enter more information than explicitly stated in the instructions below.

All participating researchers must also open personal accounts in Prisma (including their CV and the publications they want to use in the application) and agree to their participation in the programme before the final application day. Encourage your colleagues to open an account in Prisma well ahead of deadline.

For newly added participating researchers:

- If your employer is affiliated to SWAMID you may use the same log in information in Prisma as used at your work place.
- In order to open an account in Prisma you will need a so-called ORCID-id. ORCID is an international registry for researchers and is mandatory in Prisma. If you have not yet registered for a researcher-id you may do so on the [ORCID website](#).

You can read more about SWAMID and ORCID-id in the [Prisma FAQ](#).

Basic information

Please observe that spaces are included in all character limitations.

Programme title and abstract

Programme title in Swedish (max 200 characters)

The title should be formulated so that the programme's purpose is evident and so that non-specialists may understand. The programme title is often used on its own and should therefore be formulated with care.

Abstract in Swedish (max 2 000 characters)

The purpose of the abstract is to inform evaluators and decision makers about the programme. The abstract should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that the abstract is written so that non-specialists can understand.

Programme title in English (max 200 characters)

The title should be formulated so that the programme's purpose is evident and so that non-specialists may understand. The programme title is often used on its own and should therefore be formulated with care.

Abstract in English (max 2 000 characters)

The purpose of the abstract is to inform evaluators and decision makers about the programme. The abstract should be able to stand on its own, which is why you should make no references to other parts of the application. It is also important that the abstract is written so that non-specialists can understand.

Time plan

Programme grants are awarded for three + three years, i.e. a total of six years (in this case 2018–2023).

After that period a disposition time of one year follows.

Starting month is December 2018.

Subject classification

Forte's main subject areas and subareas

Choose a suitable main subject area and a subarea for your application. Use the plus sign to create a new row and then make your selection. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Alternative subarea

You have the option to choose an alternative subarea for your application. This subarea can have another main subject area. Use the plus sign to create a new row and then make your selection. Don't forget to save your choice. Forte reserves the right to reclassify your application.

Coordination area

Forte has a national coordination responsibility for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your programme, choose the option "no coordination area". Don't forget to save your choice.

SCB-codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden's standard. Use the plus sign to create a new row and then make your selection. Don't forget to save your choices.

Programme description

Background, purpose and research questions (max 20 000 characters)

Outline the background for the programme as well as the purpose and specific research questions. Write a brief literature review and analysis of the theoretical starting points as well as the relationship with previous research in the area. Highlight the programme's originality and the new knowledge that the programme will provide.

If the proposed programme is a continuation of a previously closed or ongoing programme, describe how they relate to each other. Describe what has been done in the previous programme and outline the new research that you are applying for in this application. It is very important for the assessment of the application that the results from previous programmes related to the application are presented.

Significance for the research area (max 5 000 characters)

Describe the significance of the proposed programme for the research area. Clarify what new knowledge the programme will produce. The programme's originality will be assessed.

Gender and diversity perspective in the content of the research (max 2 500 characters)

Describe in what way a theoretically based gender and diversity perspective is important for the research programme. The perspective should be integrated into the different parts of the application. This applies in addition to a description of the variables included in the research projects, such as gender, ethnicity and disability. Disability, ethnicity, socioeconomic status, age and sexual orientation are aspects that are included in the diversity concept.

Study design, material and method (max 15 000 tecken)

Describe the study design, material and methods. Also describe which data that will be used, how the data collection will be undertaken as well as the principles and methods for data processing and analysis.

Work plan (max 15 000 characters)

Describe clearly what will be done and how the work will be organised. The work plan should also contain information about the staffing of the programme, including details of each person's tasks. Cooperation with other researchers outside of the programme group is described here. The work plan should be written so that the reviewers can assess the feasibility of the programme.

References for the programme description and maximum 10 relevant publications from the research group (max 7 500 characters)

Provide a bibliography for the programme description AND a selection of a maximum of ten publications from the programme group that are relevant for the application. Publications intended to strengthen the applicant's and co-applicants' research competence are listed under the page Publications (alternatively the page PDF attachment publications).

Gender balance in the programme group (max 2000 characters)

Comment on the gender balance in the programme group from an equality perspective.

Reporting of ethical considerations (max 2 000 characters)

Comment if the programme lacks ethical problems, needs certain ethical considerations, will be submitted to an ethical review committee or has been approved by an ethical review committee. Rules for ethical review and the ethical review organisation are described in detail at <http://www.epn.se/>.

Attached images

It is not possible to add images in the text field, these are instead added in this field. Include a visible reference inside the image so that you may reference the images in the text. You can upload images illustrating parts of your programme description in JPG, PMG and GIF formats. Maximum 4 MB/image.

Societal relevance

Societal relevance (max 2 500 characters)

Comment on the relevance of the programme in relation to society's needs.

Knowledge dissemination (max 2 500 characters)

Describe your plans at this stage regarding scientific publications and how information about the programme and its results will be disseminated outside the scientific community.

Impact of research (max 2 500 characters)

Present possible applications of the results, i.e. plans for implementation and utilisation. Describe how the programme's results are expected to come into practical use and be implemented in health care or in the social care sector.

Public engagement (max 5 000 characters)

Comment on the programme's collaboration with representatives for relevant organisations, authorities, users or other actors. This concerns cooperation with actors primarily outside the scientific community. Cooperation with researchers is described in the field Work plan.

Budget

Programmes are granted for three plus three years. Give a brief account of how you plan to use the funds that you are applying for.

Please note that everything filled in in the table “Running costs and salaries including social fees”, is automatically summarized in the table “Total Budget” as Running costs. Indirect costs (OH) are reported separately in the table “Total Budget”.

Also note that wages are entered into the tables “Running costs and salaries including social fees” as well as “Full time monthly salaries excluding social fees” and “Full time monthly salaries excluding social fees for other personnel”. The individual wages specified in the two latter tables must be summarized and entered into the “Running costs and salaries including social fees” table, where they must include social fees.

Running costs and salaries including social fees

The following categories may be used:

- Materials and equipment. Specify what is applied for concerning equipment needed to be purchased specifically for the programme. This means equipment normally not available at the institution (or equivalent). If the equipment will be used for other activities as well, the application should only cover costs corresponding to the use in the current programme. If the equipment is an investment you can only apply for capital and interest burden. You cannot include costs for the purchase of personal computers or other normal office equipment in the application.
- Travel costs. It is possible to apply for funding for such trips abroad which is justified by planned international collaboration in the programme or for travel to international conferences to report on the programme.
- Salaries including social fees. Enter total costs including social fees for personnel to be salaried by the applied programme grant. Note that you should report the costs of wages in the programme even for not yet employed personnel.
- Other costs. Specify other costs in the programme such as cost of premises, minor consulting, literature searches, data costs, consumables (not office supplies), scientific publication or efforts for knowledge dissemination outside the scientific community.

Government institutions calculate their costs excluding VAT. For programmes at non-governmental institutions, we will only reimburse VAT that constitutes a real cost for the programme.

Total budget

Please observe that everything filled in in the table “Running costs and salaries including social fees”, is automatically summarized in the table “Total Budget” as Running costs. Indirect costs (OH) are reported separately in the table “Total Budget”.

Report indirect costs as a separate item specifying amount per year. Please note that the column “Other costs” is not to be filled in.

Full time monthly salaries excluding social fees

You have to invite eventual participating researchers before you can complete this field. Account for wages and efforts for all participating researchers and specify who will be salaried from the programme by ticking the box next to each person in the table.

- Tick the box if the person should be salaried from the programme.
- Report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the programme.
- Report the estimated work effort in the programme in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the programme.

Persons with employment that include research cannot be financed fully by the programme grant. Not yet employed personnel are reported below.

Full time monthly salaries excluding social fees for other personnel

Report salaries for other personnel not yet employed such as PhD students, consultants, administrative staff etc. Report the role in the programme, name or function and:

- tick the box if the person should be salaried from the programme.
- report salary/estimated salary converted into full time monthly salary excluding social fees for those persons who should be salaried from the programme.
- report the estimated work effort in the programme in per cent full time per year. The work effort should be reported even for persons that should not be salaried from the programme.

Other funding for this programme

Report the name of the financier, the applicant/programme leader, kind of grant, the status of the funding application, ref.no. or equivalent and granted/applied amount.

PDF attachment publications

Primarily, Prisma's function for reporting publications should be used. If you, for some reason, do not want to use Prisma's function for reporting publications, you may upload a PDF file with a list of your publications (maximum 10) here. Note the limitations that apply (see Publications below).

Administrating organisation

In order for you to apply, your Swedish university or higher education institution (HEI) must have been approved as an administrative organisation and opened an organisational account in Prisma. The approved administrative organisations are listed as choices in Prisma. You can then select your HEI as an administrative organisation and programme site. If your HEI/research organisation is missing as a choice in Prisma, please contact the organisation. After the call has closed, your application will automatically be sent to your administrative organisation. The administrative organisation must then distribute the application to an authorized representative who must sign the application within 7 days.

Participants

Add participating researchers here. All participating researchers must open personal accounts in Prisma (including their CV and the publications they want to use in the application) and agree to their participation in the programme before the final application day. Encourage your colleagues to open an account in Prisma well ahead of deadline.

CV

All CV details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, all participating researchers import their respective CV-data from their personal accounts. The following limitations apply:

- 3 employments
- 3 postdocs
- 3 research exchange assignments
- 3 expert fields
- 3 associate professors
- 2 basic educations
- 5 supervised post doctors
- 5 supervised PhD students
- 3 awards and distinctions
- 3 other merits

Publications

All publication details for applicants and participating researchers are stored on the respective researcher's personal account. Under this heading, all participating researchers import their respective publications from their personal accounts. Applications for research programme grants are limited to 10 publications per main applicant and 5 per co-applicant.

In addition, a selection of a maximum of ten references from the programme group's production, relevant for the application, can be added to the field "References for the programme..." above.

Register

Register your application here.

Contact

If you have any questions about the call or how to fill in the application form, please contact:

Staffan Arvidsson, senior research officer staffan.arvidsson@forte.se

Dag Hervieu, senior research officer, dag.hervieu@forte.se

Peter Allebeck, secretary general, peter.allebeck@forte.se