

Instructions for the Prisma application form: International Grants 2017, Visiting Researcher Out

General information

Please observe that all character limitations are including spaces. NB! If you intend to copy and paste the text into the application form, we recommend that you, in good time, try to copy it into Prisma to assure that the number of characters specified in your word processor is consistent with the count in Prisma. Underlying formatting may follow and contribute to a different number count in Prisma. If that is the case, unformat your text by, for example, copying it (paragraph by paragraph) into a different software such as Notepad or alike.

Prisma

The application is to be sent in via the application- and review system Prisma. For most of the required steps in Prisma, [user manuals](#) are available. We urge you to consult these when writing your application.

- [Go to Prisma](#)
- [Prisma user manual](#)
- [FAQ Prisma](#)

Before beginning an application, you must open a personal account in Prisma where your information, such as personal data, CV and publications, is saved. With a personal account, you only have to enter the information once, and it may then be supplemented or edited as needed. The applications you register in Prisma are then linked to your account. Remember to open your personal account in good time before the deadline.

If your employer is affiliated to [SWAMID](#), you may use the same log in information in Prisma as used at your work place.

You can read more about SWAMID in the [Prisma FAQ](#).

Basic information

Please observe that spaces are included in all character limitations.

Project title and abstract

Project title in Swedish (max 200 characters)

The project title should indicate the purpose of the visit, as well as indicating the prospective host institution. The title should be formulated in clear language so that laymen can understand. The project title is often used on its own and should therefore be formulated with care.

Project title in English (max 200 characters)

Translate the title to English.

Abstract in Swedish (max 2 000 characters)

Briefly account for the visiting researcher's stay. Highlight the specialist knowledge and experience that the host institution and partners can contribute to your research and research field. The purpose of the abstract is to inform Forte's evaluators and decision makers about the visiting researcher's stay. The abstract should be able to stand alone which is why you should make no references to other parts of the application. It is also important that the abstract is written in clear language so that laymen can understand.

Abstract in English (max 2 000 characters)

Translate the abstract to English.

Project time

Start month

Enter "12" here (December 2017).

Number of project years

Enter "1" here.

Calculated project time

This is automatically set by the system.

Desired project time

Fill in the period that the grant being applied for will be utilized. Please observe that the grant cannot be used after 31 December 2018.

Classifications

Forte's main subject areas and sub-areas

Choose a suitable main subject area and a sub-area for your application. Click the "+Save choice" button. Forte reserves the right to reclassify your application.

Alternative sub-area

You have the option to choose an alternative sub-area for your application. This sub-area can have a different main subject area. Choose a main subject area again, and an alternative sub-area below. Click the "+Save choice" button. Forte reserves the right to reclassify your application.

Coordination area

Forte has a national coordination responsibility for research in several research areas. Choose one of the areas if they apply to your application. If none are applicable for your project, choose the option “no coordination area”.

SCB-codes

In order to facilitate future analysis of research funded by all Swedish research funding agencies, all applications are classified according to Statistics Sweden’s standard. Make a three-level classification of your application. Click the “+Save choice“ button. Forte reserves the right to reclassify your application.

The visiting researcher’s stay

Description of the host institution (max 5 000 characters)

Describe the host institution and their research.

Link to the host institution’s web page

Enter the URL to the web page of the host institution. Click on the ”+“ button to the right to add.

Description of the visiting researcher’s stay (max 15000 characters)

Outline how the experience and knowledge gained by the outgoing visiting researcher during the stay will benefit the home institution’s research and the research field. Present a preliminary program for the visiting researcher’s stay - what the guest researcher will do in terms of research, lectures, presenting at seminars, etc., both at the host institution and any other institutions visited.

Certificate from the host institution (max 4 MB)

Upload a certificate from the host institution in PDF-format certifying that the visiting researcher is welcome to visit the institution and briefly describing the guest researcher’s tasks and activities during the stay. The certificate must be signed by the principal researcher at the host institution.

Budget

Costs applied for in the Forte grant

Please observe that for budget reasons, all costs must be filled in under the 2017 column, irrespective of the desired project time.

Total budget

Please observe that the column “Other costs” should not to be filled in.

Administrating organisation

In order for you to apply, your Swedish university or higher education institution (HEI) must have been approved as an administrative organisation and must have opened an organisational account in Prisma. These are listed as choices in Prisma. You can then select your HEI as an administrative organisation and project site. If your Swedish university or HEI is missing as a choice in Prisma, please contact the university or HEI. After the call has closed, your application will automatically be sent to your administrative organisation. The administrative organisation must distribute the application to an authorized representative who must sign the application

Review panels

Do not fill in.

Participants

Do not fill in.

CV

Under this heading you import the CV data from your personal account. The following limitations apply:

- 3 employments
- 3 postdocs
- 3 research exchange assignments
- 3 expert fields
- 3 associate professors
- 2 basic educations
- 5 supervised post doctors
- 5 supervised PhD students
- 3 awards and distinctions
- 3 other merits

Publications

Applications for research projects grants are limited to ten publications per applicant. They are added to the page "Publications" in the application form.

Register

Here you register your application.